

NATIONAL COLLEGE (Autonomous)
Nationally accredited at 'A' level by NAAC
Tiruchirapalli-620001

Programme Structure for B.A History under CBCS
For candidates admitted from the academic year 2013-14 onwards

Semester	Part	Course	Course Title	Ins tru Hrs Per week	week Credit	Exam hr	CIA Marks CIA	W	O	Total Marks
I		SEMESTER-I								
	I	Language course-I(LC-I)	Language	6	3	3	25	75		100
	II	English Language course I - (ELC-I)	English	6	3	3	25	75		100
	III	Core Course I-(CC-I)	History of India upto 1206 AD	5	5	3	25	75		100
		Core Course II-(CC-II)	History of India upto 1206 to 1707 AD	3	-	*	-	-		-
		First Allied Course (IAC-I)	Modern Governments I	5	3	3	25	75		100
		First Allied Course II (I ACII)	Modern Governments II	3	-	*	-	-		-
	IV	Skill Based Elective Course I (SBEC-I)	Office Automation	2	2	3	25	75		100
		Total		30	16					500
II		SEMESTER-II								
	I	Language course-II (LC-II)	Language	6	3	3	25	75		100
	II	English Language course II- (ELC-II)	English	4	2	3	25	75		100
		Communicative English Course I-(CEC I)	Communicative English	2	1	3	25	70	5	100
		Core Course II-(CC-II)	History of India upto 1206 to 1707 AD	3	5	3	25	75	-	100
	III	Core Course III (CC III)	History of Tamil Nadu upto 1800 AD	5	5	3	25	75		100
		First Allied Course II(I ACII)	Modern Governments II	3	3	3	25	75		100
		First Allied Course III (I AC III)	Indian Constitution	5	3	3	25	75		100
	IV	Environmental Studies (ESC)	Environmental Studies	2	2	3	25	75		100
		Total		30	24					800
III		SEMESTER-III								
	I	Language course-III (LC-III)	Language	6	3	3	25	75		100
	II	English Language course III- (ELC-III)	English	4	2	3	25	75		100
		Communicative English Course II (CEC II)	Communicative English	2	1	3	25	70	5	100
	III	Core Course IV (CC IV)	History of Modern India from 1707 to 1857 AD	5	5	3	25	75		100
		Core Course V (CC V)	History of Tamil Nadu from 1800 AD to the Present Day	5	5	3	25	75		100
		Second Allied Course I (2 AC I)	Public Administration – I	4	3	3	25	75		100
	IV	Skill Based Elective Course –II (SBEC –II)	Desktop Publishing	2	2	3	25	75		100
		Skill Based Elective Course –III (SBEC –III)	Office Automation & Desktop Publishing - LAB	2	2	3	25	75		100
		Total		30	23					800

IV		SEMESTER-IV								
	I	Language course-IV (LC-IV)	Language	6	3	3	25	75		100
	II	English Language course IV- (ELC-IV)	English	6	3	3	25	75		100
	III	Core Course VI (CC VI)	History of Modern India from 1857 to 1947 AD	6	5	3	25	75		100
		Second Allied Course II (2 AC II))	Public Administration – II	5	3	3	25	75		100
		Second Allied Course III (2 ACIII)	Public Administration- III	5	3	3	25	75		100
	IV	Non Major Elective –I(NMEC I)		2	2	3	25	75		100
		Total		30	19					600
V		SEMESTER-V								
	III	Core Course VII (CC-VII)	Contemporary India from 1947 to 2002 AD	5	5	3	25	75		100
		Core Course-VIII (CC-VIII)	History of Europe from 1453 to 1789 AD	5	5	3	25	75		100
		Core Course IX (CC-IX)	History of the USA from 1776 to 1900 A.D	5	5	3	25	75		100
		Major Based Elective Course I (EC-I)	Journalism	5	4	3	25	75		100
		Major Based Elective Course II (EC-II)	Basics of Tourism	4	4	3	25	75		100
	IV	Non Major Elective Course II (NMEC II)		2	2	3	25	75		100
		Value Education Course (VEC)	Value Education Course	2	2	3	25	75		100
		Soft skills		2	2	3	25	75		100
			Total	30	29					700
VI		SEMESTER-VI								
	III	Core Course X (CC-X)	Nationalism in Asia in the 20th century	6	5	3	25	75		100
		Core Course-XI (CC-XI)	History of Europe from 1789 to 1945 A.D	6	6	3	25	75		100
		Core Course XII CC-XII)	World Civilizations (Excluding India) upto 1453 AD	6	6	3	25	75		100
		Core Course XIII (CC XIII)	Panchayat Raj	6	6	3	25	75		100
		Major Based Elective Course III (EC-III)	Human Rights	5	4	3	25	75		100
		Gender Studies (GSC)		1	1	3	25	75		100
			Total	30	28					
	V	Extension Activities		---	1					
		Grand Total		180	140					4000

nraAs; (, ffhy , yffrak) ci uei l > rWfi j > , yffra tuyhW > gadKi wj j kp;
 - U13T1

gUtk; : l

ghl k; : l

fwgpfFk; fhyk; : 6

j ugGSSp : 3

myF - 1:

ghuj pahu; ftpi j fs; :] u] ;tj p Nj tpaPd; Gfo;
 ghuj ehL
 ghuj pj hrd; ftpi j fs; : j kpaPd; , dpa k
 , dgj j kp>
 cyfk; c d;Di l aJ> nfhl L KuNr
 ci ogGk; Nj i t
 , td; NrhW NghLfphd> mtd; \$W
 NghLfphd;
 ehkfy; ftpQu; ghl yfs; : , sej kpDfF
 fz z j hrd; ftpi j fs; : ghLtJ ehdy

myF - 2:

mgJy; uFkhd; : kz ;
 i tuKj J : ghuj p epi df;fggLfphd;
 Nkj j h : nrUgGl d; xU Ngl b
 kbh : Nt fk> j kpggwW> Ruz l ykhk>
 rptgGehl h> fhj Nyh fhj y> gof;fk; nghyyhj J
 , dFyhg; : xU Gddi fr; rkpf; fahy;
 mKj ghuj p : i ` f\$
 ehl LgGwg; ghl yfs; : xgghug; ghl y; - grpahwg; Nghtj pyi y

myF - 3: ci uei l:

ghuj pahu; - j pahdq;fS k; kej paq;fS k;
 j pU.tpf. - kdj d;
 c.Nt.rh - vJ j kp?
 uh.gp NrJggps; s - FbAk; gi l Ak;
 K.t. - nkhop , yyhj epi y
 GJ i kggj j d; - j kpoh; ehfupfj j py;

fphkthof; f

fy;fp - Gi dfspd; Nti y eWj j k;
 rpvd; mz z hJ i u - gwW
 R[hj h - fl TS; , Uff;fphuh?

myF - 4:

rWfi j:

t;bay; fhyk; - Ki dtu; , uh.ghyRgukz pad;

myF - 5:

, yffp̄a tuyhW

- , Ugj hk; E}wwhz l
(Gj pdk> ehl fk; ebq;fyhf)

gadKi wj j kp;

- tykpFk; tj pfspd; nj hFgG
kpfhi kf;Fupa tj pfs;
(eyy j kp; vOj Ntz lkh
gf;260 - 290.

ghl E)y;

1. nraAs> c i uei l

- fy;Y}up ntspaL

2. rpwfi j

- tpayfhyk>

Ki dtu; , uh. ghyRgukz pad;

3. , yffp̄a tuyhW

- nghJ

4. gadKi wj j kp;

- eyyj kp; vOj Ntz lkh>

m.fp̄ guej hkdu> gf;260-290

nraAs; (, i l fhy , yffp̄ak> Gj pdk> , yffp̄a tuyhW

nraAs;U13T2

gUtk; ll

ghl k; : ll

fwgpfFk; fhyk; : 6

j ugGssp : 3

myF - 1

1.1 j pUQhdrkgej u; Nj thuk; j pUfNfhhbfh j pUj j yk; (11 ghl yfs) , dW..

1.2. j pUehTffuru; Nj thuk; j pUgGfY}u; j pUj j yk; (10 ghl yfs) kUsth..

1.3. Rej uu; Nj thuk; j pUthi df;fh j pUj j yk; (10 ghl yfs); ki wfs;..

1.4. khz pffthrfu; j pUthrfk; - j pUntkghi t (10 ghl yfs) Mj pAk;..

myF - 2

2.1. Mz l hs; j pUgghi t (10 ghRuqfs) Xqfp̄

2.2. nj hz l ubgnghbaho;thu; j pUkhi y (10 ghRuqfs) gri r

2.3. j pUgghz ho;thu;mkychj ppuhd; (10 ghRuqfs)

2.4. FyNrfuho;thu;ngUKhs; j pUnkhop (11 ghRuqfs) CNdW

myF - 3

3.1. - Kj J fFkhurhkp gpsi sj j kp; (2 ghl yfs)

3.2. - eej pffykf; - 5 ghl yfs;

3.3. - Kf;\$l wgsS - 5 ghl yfs;

3.4. - xsi tahu; ghl yfs; - 4 ghl yfs;

3.5. - fhsNkfgGyt; ghl yfs; - 3 ghl yfs;

3.6. - rfj pKj j gGyt; ghl y; - 1 ghl y;

3.7. - fkgu; ghl yfs; - 3 ghl yfs;

myF - 4

Gj pdk;- rKj ha tjj p - eh. ghuj j rhuj p

myF - 5

5.1. , yffjpa tuyhW

5.1.1. - gfj p , yffjak; [i rtk> i tz tk]

5.1.2.- rpwpyffjak; [gpsi sj j kpo> fykgfk>gsS

5.1.3 -Gj pd , yffjak;

fhggjak> ehl fk> , yffjatuyhW-U13T3

gUtk; : III

ghl k; : III

fwgpfFk; fhyk; : 6

j ugGssp : 3

myF - 1

1. rpyggj pfhuk; (, sqNfhtbfs) - tofFi u fhi j

2. kz nkfi y (rjj i yrrhj j dhu)- Mj pi u gpi rapl j fhi j

myF - 2

3. fkguhkhaz k; (fkgu) - , uhkhtj huk; - fhl rpggl yk;

4. ngupaGuhz k; (Nrf;fpohu)- Gryhu; ehadhu; Guhz k;

myF - 3

5. , NaRfhtpak; (fz z j hrd) - ki ygnghoiT

6. rlvhgGuhz k; (c kWgGytu) - khDf;Fg; gpi z epdw gl yk;

myF - 4 :

7. j z z B; j z z B; (Nfhky; Rthkpeh j d)- ehl fk;

myF - 5

8. , yffjatuyhW - fhggjak> Guhz k> ehl fk;

gz i l , yffjak> , yffja tuyhW> nkhoggawrp -U13T4

gUtk; : IV

ghl k; : IV

fwgpfFk; fhyk; : 6

j ugGssp : 3

myF - 1

1. FWenj hi f - 10 ghl yfs; (8>18>25>40>58>99>131>135>167>196)

2. ewwpi z - 5 ghl yfs; (1> 3> 16> 30> 355)

3. l q;FE}W - 10 ghl yfs; (nryT mOq;Ftjj j ggj ;J)

myF - 2

4. fyjj nj hi f - 2 ghl yfs; (Fw;Qrpf;fy;15> Kyi yf;fy;11)

5. mfehD}W - 2 ghl yfs; (129> 140)

6. GwehDJW - 10 ghl y;fS; (95>165>182>183>184>188>194>195>204)

myF - 3

7. j pUf;Fws; - mwj ;J ggghy; 5 mj pFhuq;fS; (11> 13> 14> 43> 47)

myF - 4

8. gj ;J ggghl L- Kyi ygghl L KOtJk; (egGj dhu)

myF - 5

, yf;fpa tuyhW-vl Lj nj hi f> gj ;J ggghl L> gj pndz ; fb;f;fz f;F> nkho;ggapwrrp
- nghJ f;f;l Li u (nghJ mw;T> ehl Lel gG> rKj ha Nehf;F gwwpad)

ENGLISH FOR COMMUNICATION – U13E1

Semester: I **English Language Course: I**
Instruction Hours/Week: 6 **Credit: 3**

- UNIT I :** 1.Civilization and History – C.E.M. Joad
2. The Fun They Had – Issac Asimov
- UNIT II :** 3. Big Numbers and Infinities – George Gamow
4. Oil – G.C. Thornley
- UNIT III:** 5. An Observation and An Explanation – Desmond Morris
6. A Robot about the House – M.W.Thring
- UNIT IV:** 7.A Wrong Man in Worker’s Paradise – Rabindranath Tagore
8. Making Surgery Safe – Horace Shipp
- UNIT V:** 9. Using Land Wisely – L.Dudley Stam
10. The Karuburator – Karel Capek

Text Book: English through Reading, by W.W.S.Baskar and N.S.Prabu, Published by Macmillan Publishers India Ltd.,

ENGLISH THROUGH EXTENSIVE READING - U13E2

Semester : II **English Language Course : II**
Instruction Hours/Week:4 **Credit: 2**

- UNIT I**
R.K.Narayan An Astrologer’s Day
Boman Desai Between the Mosque and the Temple

UNIT II

O. Henry	The Gift Of the Magi
Premchand	The Child

UNIT III

R.P. Sisodia	The Last Salvation
Kasturi Sreenivasan	I Prepare to gotoCoimbatore

UNIT IV

F.E.B. Gray	A Slip of the Tongue
Ruskin Bond	The Eyes are not Here

UNIT V

Rabindranath Tagore	The Cabuliwallah
Guy de Maupassant	The Diamond Necklace

Text book

Glimpses of Life ; An Anthology of Short Stories ; Board of Editors [Orient Longman]

COMMUNICATIVE ENGLISH I – U13CE1

Semester : II

Communicative English Course: I

Instruction Hours/Week:2

Credit: 1

OBJECTIVES

01. To Facilitate communication
02. To expose the students to various levels/types of communication.
03. To help the students achieve communicative competency

UNIT I

01. At the College
02. on the Campus
03. Outside the class

UNIT II

04. At the Post office
05. For Business and Pleasure
06. Review

UNIT III

07. Are you Smart?
08. Are you creative?
09. Is it too hard to improve?
10. How to win?

UNIT IV

11. View points
12. Snakes and ladders
13. Your Self

UNIT V Write

- 14. Circulars, notes-reminders, warnings, farewells, apology;
- 15. Draft invitations – marriage, annual day, inaugural functions of associations, valediction, seminar, workshop.
- 16. Draft Short messages- compliments, birthday wishes, notifications, etc.,
Draft Posters- Slogans, announcements etc.,
- 17. Dialogue writing

Text Book: Creative English for Communication (2nd edition) by Krishnasamy and Sriraman.

Reference: Websites www.english club.com
www.usingenglish.com
Owl-online writing lab
MIT-open course ware
www.escaf .com

ENGLISH FOR COMPETITIVE EXAMINATIONS – U13E3

Semester : III

English Language Course: III

Instruction Hours/Week:4

Credit: 2

UNIT I:

Basics of English

- (a) Parts of speech
- (b) Tenses
- (c) Active and passive voice
- (d) Tag questions

UNIT II:

- (a) Errors and how to avoid them
- (b) Spotting errors
- (c) Reconstructing passages
- (d) Précis writing

UNIT III

Reading comprehension

UNIT IV:

Vocabulary – synonyms, antonyms, prefix & suffix, Homonyms, sentence completion, spelling Phrasal verbs & Idiomatic Expressions.

UNIT V:

Writing letters and drafting a resume /cv
Types of essays and how to write them

Guidance to a group discussion and
Guidance to attending an interview

Text book :

English for Competitive Examinations by R.P.Bhatnagar & Rajul Bhargava macmillan
India Ltd. Delhi.

COMMUNICATIVE ENGLISH II – U13CE2

Semester : III

Communicative English Course : II

Instruction Hours/Week:2

Credit: 1

UNIT I:

Enriching Vocabulary – Register Development; who is who; Synonyms, antonyms, Active and Passive vocabulary, proverbs

UNIT II:

Tense Forms with emphasis on differences between Present and Present Continuous; Past and Present Perfect – Framing questions, Auxiliaries, if clauses; conjunctions, and linkers; Prepositions

UNIT III

Pronunciation, Good Pronunciation habits, R.P., Greetings, Farewells commands etc.,

UNIT IV:

Conversational Skills – Affirmative or Negative Language – idiomatic expressions, Phrases, Dialogue Writing,

UNIT V:

Writing Skills – Note- taking, note- making, e-mail- Describing an object- narrating a story

Reference Books

- i) A Practical English Grammar by A.J Thomson and A.V. Martinet.
- ii) Remedial English Grammar, by F.T. Wood.
- iii) English for competitive Examinations by R.P Bhatnagar & Rajul Bhargava.

READING POETRY AND DRAMA– U13E4

Semester : IV

English Language Course: IV

Instruction Hours/Week:6

Credit: 3

POETRY:

UNIT I	John Milton	:	On His Blindness
	Oliver Goldsmith	:	The village Schoolmaster

	William Wordsworth	:	The Solitary Reaper
UNIT II	P.B.Shelley: Ozymandias		
	John Keats	:	La Belle Dame Sans Merci
	Browning	:	Incident of the French Camp
UNIT III	John Masfield	:	Laugh and Be Merry
	Robert Frost	:	Stopping By the Woods On a Snow Evening
	John Drink water	:	The Vagabond
<u>DRAMA:</u>			
UNIT IV	Anton Chekhov	:	The Bear
	Norman Mckinnel	:	The Bishop's Candlesticks
UNIT V	Fritz Karinthy	:	Refund
	F.M. Synge	:	Riders to the Sea.

Textbooks:

- 1) **An Introduction to Poetry** edited by A.G.Xavier; [Macmillan]
- 2) **Nine Modern Plays:** ed. B.T Reddy, Oxford University Press

HISTORY OF INDIA UPTO 1206 AD- U13HY1

Semester : I **Core Course : I**
Instruction Hours/Week : 5 **Credit : 5**

Unit -I

Sources of Study- Indus Valley Civilisation – Indus sites – Extent – features- Causes for the Decline

Unit-II

Vedic Age- Society and Culture in the Rig Vedic Age- Later Vedic Period- Changes and Differences- Rise of Jainism and Buddhism

Unit- III

The Mauryas- Society and Economic Conditions- Mauryan Administration- Asoka's Contribution to Buddhism- Mauryan Art and Architecture – The Sungas and the Revival of Hindu Culture- Kanishka – Mahayanism

Unit- IV

The Gupta Age- Salient Features – Administration – Socio-Economic Developments- Literature and Art- Modern Hinduism

Unit -V

North India from Harsha- Socio-Economic and religious conditions- Chalukya's Art and architecture- Society under Sathavahanas- Rajput Polity and the Rise of Feudalism- Contribution to Indian Culture- Rashtrakutas- Adi Sankara and the Bhakthi Cult- India on the eve of Muslim Invasions

Map Study

1. Sites of Indus Valley Civilisation
2. Asoka's Empire and sites of his Inscriptions
3. Kanishka's empire
4. Gupta Empire
5. Harsha's Empire

References

1. Basham A.L The Wonder That Was India, Rupa, Mumbai, 197].
2. Kossambi, D.D. The Culture and Civilisation of Ancient India: In Historical Outline Vikas New Delhi. 1971.
3. Lunia B.N Life and culture in Ancient India – Lakshmi Narayan Agarwal – Agra – 2008.
4. Majumdar, R.C. [ed] History and Culture of Indian People [Bombay: Bharathiya Vidya Bhavan, 1960].
5. Sharma, R.S. Aspects of Political Ideas and Institutions in Ancient India [Delhi, Motilal Banarasidass, 1991 (Revised Edition)].
6. Thaper, Romilla. Ancient India's Social History [New Delhi: Orient and Longman, 1978].

History of India from 1206 to 1707 AD – U13HY2

Semester : I&II

Instruction Hours/Week : 3+3

Core Course : II

Credit : 5

UNIT – I

Sources for the study – Foundation of the Delhi Sultanate – Slave dynasty - Qutub-uddin- Aibak – Iltutmish – Sultana Razia – Balban – Alauddin Khilji – His imperialism – Mohammed-bin-Tughlugh – Reforms and conquests – Feroz Thuglugh – Sayyads and Lodis – Contribution of Delhi Sultanate for Art and Architecture – Social, Economic and cultural conditions under Delhi Sultanate – causes for the down fall – The Bhakthi movement.

UNIT – II

Origin and growth of Vijayanagar empire – Krishnadevaraya's achievements – Administration under Vijayanagar empire – Social and cultural conditions – Art and Architecture – The rise and fall of The Bahmini Kingdom.

Unit – III

The Mughal empire – India on the Eve of Babur's invasion - Babur and his conquests – Humayun – Shershah's conquest – Administration – Akbar the great – conquests - Rajput policy – Religious policy – Jahangir – Noorjahan – Shajahan – Golden age of Mughals – War of succession.

Unit – IV

Aurangzeb– Conquests – Decan policy – Religious policy – Features of Mughal administration - social and Economic conditions under Mughals – contribution of Mughals to art and architecture – causes for the decline of Mughal empire.

Unit – V

Rise of Marathas – Achievements of shivaji – Administration under Shivaji – Rise of sikhs – Role of Gurunanak – Relationship of Sikhs with the Mughals.

Maps

1. India under Alauddin Khilji
2. Akbar's empire
3. India under Aurangzeb
4. Vijayanagar empire under Krishnadevaraya
5. Maratha empire under Shivaji

References

1. Burton Stein – Vijayanagara – Cambridge University Press – Cambridge – 1997.
2. Mahajan V.D. India since 1526 – S.Chand & Co – New Delhi – 2000.
3. Majumdar R.C. – An Advanced History of India – Macmilan – New Delhi – 2002.
4. Mehta J.L. Advanced study in the History of Medieval India (3 Volumes) sterling publication – New Delhi – 2002.
5. Raychoudhary S.C. Social, cultural and Economic History of India: Medeivel – Surjeet publications – Delhi – 1990.
6. Sharma LP, Medieval History of India, Vikas Publishing House, Delhi, 2000.
7. Sharma SR – Mughal empire in India Lakshmi Narain Agarwal – Agra 2005.

HISTORY OF TAMIL NADU UPTO 1800 A D– U13HY3

Semester : II
Instruction Hours/Week : 5

Core Course : III
Credit : 5

Unit -I

The Period of the Sangam- Sources – Political, Social, Economic and Cultural conditions- post sangam- The Kalabhra Interregnum

Unit -II

Tamil Nadu from 600 to 900 AD The Origin of the Pallavas- Mahendra and Narasimha Varma Pallava –Pallava-Chalukya conflict - Pallava’s Contribution to Art, Architecture and Literature- Bhakthi Movement

Unit- III

The Age of the Imperial Cholas – Raja Raja I, Rajendra I and Kulottunga I – Chola Administration- Culture and Religion

Unit -IV

Later Pandyas- Relationship with the Cholas and Sri Lanka- Advent of Islam- Sultanate of Madurai – Tamil Country under Vijayanagar Rule-Kumara Kambana- Nayaks of Madurai- Marathas of Tanjore

Unit -V

The Advent of the Europeans- Carnatic wars- Katta Bommu- Poligar Revolts and Maruthu Brothers- Fall of Polygars

References

1. Nilakanda Sastri, K.A. History of South India [OUP, Madras 1980]. The Pandyan Kingdom
2. Pillai, K.K. Tamizhaga Varalarum Panpadum [Tamil] University of Madras, 1975].
3. Rajayyan, K. Early Tamil Nadu: Society and Culture History of Tamil Nadu I & II – Madurai Publishing house, Madurai – 1979
4. Subramaniam, N. The Sangam Polity [Asia Publ.House, Madras, 1966].
5. Subramanian N Social and Cultural History of Tamil Nadu upto 1336 AD – ENNES Publications – Udumalpet 1999.

HISTORY OF MODERN INDIA FROM 1707 TO 1857 AD– U13HY4

Semester : III
Instruction Hours/Week : 5

Core Course : IV
Credit : 5

Unit -I

Disintegration of the Mughal empire – European Settlements and their impact on Indian Society – British Annexation of Bengal.

Unit -II

The British conquest and expansion : Lord Clive – Warren Hastings – Lord Wellesley – Lord Hastings. The wars: Anglo-Mysore Wars – Anglo-Maratha Wars – Anglo Burmese war – Annexation of Sind– Ranjit Singh – Anglo – Sikh Wars – Lord Dalhousie and Doctrine of Lapse – Anglo – Afghan relations.

Unit -III

Cornwallis and Permanent Land revenue settlement – Lord Dalhousie and his reforms.

Unit -IV

Socio-Religious movements of the 19th century: Reforms of Lord Bentinck – Educational policy under East India Company – Administrative structure and policies: judicial and police reforms.

Unit- V

1857 Revolt – causes – course – Jhansi Rani, Mangal Pande – First war of Independence or Sepoy Mutiny.

References Books

1. Grover .BL., A New Look at Modern Indian History, S.Chand & Co, New Delhi, 2004.
2. Sumit Sankar, Modern India, Macmillan, New Delhi, 2004.
3. Uhabra G.S, Advanced History of Modern India, Sterling 1984.
4. Roy Choudhary Sc, History of Modern India, Surjeet, New Delhi, 1995.
5. Mahajan VD. Modern Indian History, S.Chand & Co, New Delhi, 2005.

HISTORY OF TAMILNADU FROM 1800 AD TO THE PRESENT DAY– U13HY5

Semester : III
Instruction Hours/Week : 5

Core Course : V
Credit : 5

UNIT -I

South India Rebellion- Causes- Course- Results- Vellore Mutiny- Causes- Course- Results- Reasons for the Failure-British Land Revenue Administration- Permanent System- Merits and Demerits- Ryotwari System- Main Features- Merits and Demerits- Role of Christian Missionaries- Religious and Social Services.

UNIT -II

Socio, Religious Reform Movement- Vaikundasamy- Ramalinga Adigal- Vedanayakam Pillai- Theosophical Society- Ramakrishna Mission- Temple Entry Movement.

UNIT- III

Non- Bhramin Movement- Causes- Importance- Justice Party- Origin and Growth- Justice Party Government- Major Achievements- Causes for the Downfall- Self-Respect Movement- Major Achievements.

UNIT- IV

Role of Tamil Nadu in the Freedom Struggle- V.O. Chidambaram- Subramania Siva- Rajaji- Vedaranyam Salt Satyagraha- Sathya Moorthy- Kamaraj.

UNIT- V

Tamil Nadu After Independence- Linguistic Re-Organisation of States- Administration of Rajaji and Kamaraj- The Anti-Hindu Agitation- Achievements of D.M.K and A.I.A.D.M.K Governments.

REFERENCES:

- 1) Arockiasamy- History of Tamil Nadu, Kudal Publications, Chennai, 1990.
- 2) Chellam V.T, History of Tamil Nadu, Kudal Publications, Chennai, 1990.
- 3) Rajayyan.K - History of Tamil Nadu, Ennes Publications, Udumalapet, 1985.
- 4) Subramanian. N, History of Tamil Nadu, Ennes Publications, Udumalapet, 1985.
- 5) Yesudhasan. V, History of Tamil Society and Culture Since 1336 AD, Roy Publications, Marthandam, 2002.

HISTORY OF MODERN INDIA FROM 1857 TO 1947 AD – U13HY6

Semester : IV
Instruction Hours/Week : 6

Core Course : VI
Credit : 5

Unit -I

Queen's Proclamation – 1858 Act – 1861 Act – Lytton's Viceroyalty – Ripon and Local-Self-government.

Unit -II

Socio-Religious Reform movements – Brahmo Samaj – Prarthana Samaj – Arya Samaj – The Ramakrishna Movement – The Theosophical Movement – Muslim Reform Movements – Depressed Class movements : Narayana Guru and Jyothiba Phule and Satya Shodhak Samaj.

Unit -III

Emergence of Indian Nationalism : causes – leadership – moderate achievements – 1892 Act.

Unit -IV

The Swadeshi Movement – Tilak, Bipin Chandra Pal, Lala Lajpat Rai – 1909 Act – Annie Besant and Home Rule.

Unit- V

Gandhian Era : Non – cooperation Movement – Civil Disobedience Movement – Quit India Movement – Indian Independence – 1919 and 1935 Acts.

References Books

1. Grover .BL., A New Look at Modern Indian History, S.Chand & Co, New Delhi, 2004.
2. Sumit Sankar, Modern India, Macmillan, New Delhi, 2004.
3. Uhabra G.S, Advanced History of Modern India, Sterling 1984.
4. Roy Choudhary Sc, History of Modern India, Surjeet, New Delhi, 1995.
5. Mahajan VD. Modern Indian History, S.Chand & Co, New Delhi, 2005.

CONTEMPORARY INDIA FROM 1947 TO 2002 AD– U13HY7

Semester : V
Instruction Hours/Week : 5

Core Course : VII
Credit : 5

UNIT -I

Events leading to Partition of India- Partition and its Impacts- Assasination of Mahatma Gandhi- Integration of Indian States- Role of Sardar Patel- Kashmir Problem.

UNIT- II

Nehru Era (1947-1964) - His Domestic policy- Social and Economic Transformation- Planned Economy- Planning Commission- Structure and Functions- Five Year Plans- Re-Organisation of States- His Foreign Policy- Panchsheel- Bandung Conference(1955)- Non-Alignment- Origin and Growth - Indo- China War - Causes and Results.

UNIT -III

Lal Bahadur Sastri(1964-1966)- Indo- Pak war of 1965- Tashkent Declaration- Indira Gandhi as Prime Minister (1966-1967);(1967-1971)- Congress Split 1969- Nationalisation of Banks and Abolition of Privy Purse-1971- Mid Term Elections - 1971- Indo- Pak War- Events Leading to Emergency- 1975-1977.

UNIT -IV

1977- General Elections- Rise of Coalition Government- Janata Government under Moraji Desai- Collapse of the Janata Rule- 1980- General Elections- Re-emergence of Indira Regime- 1980-1984- Khalisthan Movement- Punjab Crisis- Assasination of Indira Gandhi- Rajiv Gandhi as PM- 1984-1989-New Era Under Rajiv- Bofors- 1989 Elections- Second Coalition Government- V.P Singh- Mandal Commission- Masjid Issue- 1991- Assasination of Rajiv Gandhi- P.V Narasimha Rao- Demolition of Masjid- 1992.

UNIT -V

The Growth and Development of India- Green Revolution- White Revolution- Science and Technology- Communication and Transport.

REFERENCES:

- 1) Bipin Chandra, India After Independence, Penguin, New Delhi, 2002.
- 2) Dominique Lappire & Lorry Collons, Freedom at Midnight, Vikas, New Delhi, 2005.
- 3) John Gilbert, Contemporary History of India, Ammal Publications, New Delhi, 2006.
- 4) Majumdar R.C , An Advanced History of India , Mac Millan, New Delhi, 2002.
- 5) Venkatesan.G, History of Contemporary India, V.C Publications, Rajapalayam ,2007.

HISTORY OF EUROPE FROM 1453 TO 1789 AD- U13HY8

Semester : V

Course Code : VIII

Instruction Hours/Week : 5

Credit : 5

UNIT -I

Beginning of Modern Age- Historical Importance of the Year 1453 AD - Geographical Discoveries- Results.

UNIT- II

Renaissance- Meaning- Causes- Renaissance in Philosophy- Literature- Architecture- Art- Science- Results.

UNIT- III

Reformation- Meaning- Causes- Protestantism in Germany and England- Calvinism- Counter Reformation- Results.

UNIT -IV

Rise of Spain- Charles V- Wars and Policies- Philip II- Wars and Policies- Rise of France- Henry 1V- Thirty Years War- Causes and Results- Cardinal Richelieu- Cardinal Mazarin.

UNIT- V

The Age of Enlightenment- Louis XIV - Peter The Great- Catherine II- Frederick The Great of Prussia- Maria Theresa of Austria- Joseph II of Austria.

REFERENCES:

- 1) Arun Battacharjee, History of Europe, Prentice Hall, New Delhi, 1960.
- 2) Fisher, A.L, History of Europe, Prentice Hall, New Delhi, 1960.
- 3) Phul RK, World Civilizations, Prentice Hall, New Delhi, 1967.
- 4) Rao BV, World History, Sterling, New Delhi, 2000.
- 5) Swain, History of World Civilizations, Eurasia Publishing House, New Delhi, 1997

JOURNALISM– U13HY9E

Semester : V

Elective Course : I

Instruction Hours/Week : 5

Credit : 4

UNIT -I

Journalism – Meaning – Nature – Scope - The Fourth Estate - Important Functions of Journals and Newspapers - Ethics of Journalism - Types of Journals.

UNIT- II

Origin and Growth of Journalism - History of Journalism in India - James Augustus Hickey - History of Journalism in Tamil Nadu - Role of Journals in the Freedom Struggle of India- Role of the Press in Democracy.

UNIT -III

Freedom of the Press – Meaning – Needs - Elements of the Press Freedom - Problems of the Freedom of the Press - External and Internal Problems - Freedom of the Press in India- Limitations on the Freedom of the Press.

UNIT- IV

The Structure of the Newspaper Office- Importance and Functions of Various Sections - The Press Laws in India - The Press Council of India - Structure and Functions – Reporters – Types - Qualities of Reporters.

UNIT- V

News – Meaning - Different Types of News - Components of News- Kipling Formula- Various Sources of News - Gathering of News- News Agencies - Origin and Growth - Important News Agencies - REUTERS- AFP- AP- PTI- UNI- Editing- Important Principles- Proof Reading- Methods and Symbols

REFERENCES:

1. Ahuja AN, Theory and Practise of Journalism, Surjeet Publications, New Delhi,1984.
2. Chalpathi Rau.M, The Press, NBT, New Delhi,1979.
3. Kamath MV, Professional Journalism, Vikas Publications, New Delhi,1981.
4. Puri G.K, Journalism for All , Sudha Publications, New Delhi, 2005.
5. Rangasamy Parthasarathy, Basic Journalism, Macmillan, Delhi, 1984.

BASICS OF TOURISM – U13HY10E

Semester : V

Instruction Hours/Week : 4

UNIT -I

Elective Course : II

Credit : 4

Tourism – Meaning – Types of Tourism – History of Travel and Tour reasons for the rapid growth in Modern times.

UNIT -II

Basic components of Tourism – Locations – Natural Locations – Manmade Locations – Transports – Various modes of transport – Accommodation – Types of Hotels – Supplementary accommodation – Hospitality of the local people.

UNIT- III

Growth of tourism in India – Sargent Committee recommendations Formation of Ministry of Tourism – Allchin Committee recommendations – Indian Tourism Development Corporations – Important functions – Tamilnadu – Tourism Development Corporation – Important functions.

UNIT- IV

Travel Documents – passport – Visa – Various types of Visa – Foreign Exchange – Health Certificates – Travel Agency – Structure and functions – Thomas Cook – American Express – Tour operators.

UNIT -V

Benefits of Tourism – Social and Cultural – Economic Benefits – Growth of National Economy – Multiplier effect – Role in International Trade – Remedy for Negative Balance of Payment problem.

References Books

1. Bhatia AK, Tourism Development – principles and practice, Sterling, New Delhi, 2005.
2. Bhatia AK, International Tourism Management, Sterling, New Delhi, 2000.
3. Puri G.K. Travel and Tourism for All IIMS, New Delhi, 1986.
4. Seth PN, An Introduction to Travel and Tourism, Sterling, New Delhi.
5. Pran Seth , Successful Tourism Management, Sterling, New Delhi, 2005.
6. Witt Moutin ho, Tourism Marketing and management, Prentice Hall, New Delhi, 1990.

HISTORY OF THE USA FROM 1776 TO 1900 A.D – U13HY11

Semester : V

Course Code : IX

Instruction Hours/Week : 5

Credit : 5

UNIT -I

Discovery of America – Establishment of Colonies by England – The American war of Independence – causes – course – Results – George Washington’s Presidency.

UNIT -II

Jeffersonian Democracy – James Madison – The war of 1812 – James Manroe and the Era of Good Feelings – Monroe’s Doctrine.

UNIT -III

Andrew Jackson – Jacksonian Democracy – Westward movement – Manifest Destiny – The issue of slavery in American Politics.

UNIT -IV

The Civil war – causes – course – Impact of the Civil war – Services of Abraham Lincoln – Reconstruction – Presidential – Congress Reconstruction.

UNIT- V

The Rise and growth of Big Business – The populist and Granger Movement – Trade union movement - The Spanish American war of 1898.

References Books

1. Parks I.B: A History of the USA, Scientific Book Agency, New Delhi, 1976.
2. Hill CP : A History of the USA Heineman, USA 1948.
3. Majumdar & Srivastava, History of the USA, Surjeet Book Dept, New Delhi, 1980.
4. Subramanian N, A History of the USA, Ennes Publications, Udumtpet 1995.
5. Rajayyan R, History of the USA, Madurai Publishing House, Madurai, 1978.

NATIONALISM IN ASIA IN THE 20TH CENTURY– U13HY12

Semester : VI

Course Code : X

Instruction Hours/Week : 6

Credit : 5

UNIT- I

National Awakening in China – Chinese Revolution of 1911 – Role of Dr. Sun Yat Sen – Emergence of Communism – Establishment of People Republic of China – Role of Mao. Tse Tung – Rise of Militarism in Japan – Japanese occupation in Asia.

UNIT- II

Freedom Movement in Indo China – Role of Ho-Chi-minh – Birth of Vietnam.

UNIT- III

Freedom Struggle in Burma – Malaysia – Singapore.

UNIT- IV

Freedom Movement in Philippines – Anti- Imperialist movement in Indonesia – Birth of Indonesian Republic.

UNIT- V

Arab Nationalism – Formation of Israel.

References Books

1. Rao B.V, History of Asia, Sterling, New Delhi, 2000.
2. Khurana K.L., the Twentieth Century world, Lakshmi Narain Agarwal, Agra, 2005.
3. Majumdar & Srivastava, History of world civilization, Surjeet, New Delhi, 2000.
4. Gupta R.S., History of Modern China, Sterling, New Delhi, 1995.
5. Phillip.K. History of the Arabs, Macmillian, 1970.

HISTORY OF EUROPE FROM 1789 TO 1945 A.D – U13HY13

Semester : VI

Course Code : XI

Instruction Hours/Week : 6

Credit : 6

UNIT - I

French Revolution – Causes – Course and Results – Napoleon Bonaparte – Home and Foreign Policy – Fall of Napoleon – Congress of Vienna – Metternich – Concert of Europe.

UNIT- II

Revolution of 1830 – Revolution of 1848 – Napoleon - III – Domestic and Foreign Policy – The Commune of Paris – Unification of Italy – Count de Cavour – Mazzini – Garibaldi – Unification of Germany – Bismarck – Kulturkampf.

UNIT -III

Eastern Question – The Greek War of Independence – The Treaty of London – The Crimean War – The Congress of Berlin - Balkan Crisis.

UNIT- IV

The Emergence and Rise of Socialism – Karl Marx – Communist Manifesto-Russian Revolution – Lenin – World War I – Causes and Results – Paris Peace Conference – League of Nations.

UNIT - V

Europe between the two world wars – Fascist Italy – Mussolini – Nazi Germany – Hitler – Turkey and Mustafa Kamal Basha – World War II – Causes and Results – Formation of UNO – Organs and its achievements.

References :

1. Mahajan V.D. – History of Modern Europe, S.Chand & Co, New Delhi, 2005.
2. Fisher A.L. – History of Europe, Prentice Hall, New Delhi, 1960.
3. Arun Bhattachayee, History of Europe 1789 – 1945, Sterling, New Delhi, 2001.
4. Rao B.V., History of Modern Europe, Sterling, New Delhi, 2001.
5. Khurana K.L, Modern Europe, Lakshmi Narain Agarwal, Agra, 1995.

WORLD CIVILIZATIONS (EXCLUDING INDIA) UPTO 1453 AD– U13HY14

Semester : VI

Course Code : XII

Instruction Hours/Week : 6

Credit : 6

UNIT -I

Origin and growth of civilizations – Egyptian civilization – Salient features – Legacies – Mesopotamian civilization – Salient features – Legacies.

UNIT -II

Greek civilization – City states – Political Experiments – Greek Philosophers – Greek Literature – Art and Architecture – Greek science.

UNIT- III

Roman Civilization – Origin and Growth of Rome – Contribution of Rome to the World – Roman Republic – Pax Romana – Art and Architecture - Roman Science.

UNIT- IV

Rise and growth of major religions - Confusionism – Zonastinanism – Christianity – Islam.

UNIT- V

Middle Age in Europe – The Church – Monastic Orders – The Crusades – Feudalism – Guild System – Rise of Universities.

References Books

1. Swain J.E. History of World Civilizations, Eurasia Publishing House, New Delhi, 1997.
2. Phul R.K. World Civilization Prentice Hall of India, New Delhi, 1987.
3. Rao B.V, World History, Sterling, New Delhi, 2000.
4. Khurana K.L., World Historyu, Lakshmi Narain Agarwal, Agra 2000.
5. Majumdar & Srivastava, History of world civilization, Surjeet, New Delhi, 2000.

PANCHAYAT RAJ– U13HY15

Semester : VI

Core Course : XIII

Instruction Hours/Week : 6

Credit : 6

Unit I

Panchayat Raj – Meaning – Evolution of Panchayat in India – Local Self government under Cholas – Importance of Utra Merur Inscription – Kudavolai System – British rule and Panchayat Raj – Mayo's Resolution of 1870 – Contribution of Lord Rippon.

Unit II

Concepts of Panchayat Raj – Mahatma Gandhi's views on Panchayat Raj – Little Republic concept – Achariya Vinobha's views on Panchayat Raj – Jayaprakash Narayan's views on Panchayat Raj. Bhomidhana and Gramadhana movements.

Unit III

Panchayat Raj after Independence – Directive principles of state policy – Balevant Rai Metha Committee – Recommendations – Naik Committee – Asok Metha Committee – Main recommendations – 73rd constitutional Amendment Act 1992 – Historical importance – Main principles of the Act.

Unit IV

Panchayat Raj System in Tamilnadu after Independence – The Madras village Panchayat Act 1950 – Madras Village Panchayat Act 1958- The Tamil nadu Panchayat Act 1994 – Importance - Main Provisions.

Unit V

Panchayat Raj Administration – Panchayat Raj Officials – Finance of Panchayat Raj – State Finance Commission – State Election Commission – Panchayat Raj and Political parties – Achivements and Failures of Panchayat Raj – Role of NGO in Panchayat Raj.

References Books

1. Venkata Rao, Local Self – Government in India, S.Chand & Co, New Delhi, 2000.
2. Nigan SR, Local Governments S.Chand & Co, New Delhi, 1995.
3. Maheswari SR, Local Government in India, Lakshmi Narayan Agarwal, Agra, 1995.
4. Sepru RK, Development Administration Sterling, New Delhi, 1995.

MODERN GOVERNMENTS I – U13AHY1

Semester : I

Instruction Hours/Week : 5

Allied Course: I

Credit : 3

UNIT- I

Constitution – Meaning, Purpose and contents of the constitution – Essentials of a good constitution – classification of governments by Aristotle – Modern classification of constitutions – written and unwritten – Flexible and Rigid constitutions - merits and demerits.

UNIT- II

Unitary state – features – merits and demerits – Federal state – pre-requisites - features – merits and demerits.

UNIT- III

The theory of separation of powers – Application and criticism – Legislature - types – Unicameral and Bicameral – merits and demerits – Functions of legislature – Legislative deadlock – ways to remove dead locks.

UNIT -IV

Executive – Types - parliamentary and presidential form of executive – Important functions of executive – Direct Democratic Devices - merits and demerits.

UNIT- V

Judiciary – Importance - formation – functions of judiciary - Independence of Judiciary – ways and means – Rule of law – Administrative law – political parties – functions - types – merits and demerits – Interest and pressure groups.

References:

1. Agarwal R.C. – Political theory – principles of political science – S.Chands & Co – New Delhi – 2002.
2. Anup chand Kapur – Select Constitutions – S.Chand & Co, New Delhi-2001.
3. Gnpragasam – Modern Governments Amal publications – Madurai – 1989.
4. Johari J.C – Comporative politics – sterling publication – Bangalore 1988.
5. Maheswari SR – Comperative Governments and politics Laxmi Narain Agarwal – Agra 2002.

MODERN GOVERNMENTS II– U13AHY2

Semester : I & II

Instruction Hours/Week : 3+3

Allied Course : II

Credit : 3

UNIT- I

Constitution of England – salient features – The Crown – Present Position powers and functions – The Prime Minister – real position – powers and functions – Formation of the cabinet - powers and functions.

UNIT- II

The parliament – Formation of the House of commons – powers and function – The House of Lords – powers and functions – Law making process – Formation of Judiciary - functions.

UNIT -III

The Constitution of USA – Salient features – Applications of the theory of separation of powers The Congress – Formation of the House of representatives - powers and functions – Formation of the senate – The most powerful second house – powers and functions – Law making process – Gerry mandering – Amendment Process.

UNIT- IV

The President – Method of election - Term – Removale - Real Position –powers and functions – veto powers – Checks and Balance system – Senatorial courtesy – The Vice – President – powers and functions –The supreme court – Formation – Powers and Functions – Independence of the judicial system – party system.

UNIT -V

Constitution of Switzerland – salient features – Federal Assembly – powers and functions – Federal executive - Federal council -- plural type – powers and functions – The Federal tribunal – powers and functions - working of Direct Democratic devices – merits and demerits – Multiparty system

References :

1. Anup Chand & Kapur select constitutions, S.Chand & Co, New Delhi – 2000.
2. Gnanapragasam C, modern Governments Amal publications, Madurai, 1989.
3. Prakash Chandra & Prem Arora, World constitutions, Cosmos Bookhive Ltd – New Delhi, 2000.
4. Srinivastava LN, World Constitutions surgeet Book Depot publishers, Delhi – 1994.
5. Vishno Bhagwan & Vidya Bhusan working of constitutions – A comparative study – Sterling publisher – New Delhi – 1993.

INDIAN CONSTITUTION– U13AHY3

Semester : II

Allied Course : III

Instruction Hours/Week : 5

Credit : 3

UNIT- I

The making of the constitution – Formation of the Constituent Assembly – Role of Drafting committee – Adoption of the constitution – Sources of the Constitution

UNIT -II

Salient features – The preamble – Quasi federal system - Fundamental Rights Nature and importance – DSirective principles of the state policy – Nature and importance – Fundamental Duties – Amendment process – Election commission – power and functions.

UNIT- III

Legislature – Union Legislature – The Loksabha and the Rajya Sabha – method of Election - powers and functions – Law making process – ordinary Bills – Money Bills – State Legislature – Legislative Assembly – Legislative council – power and functions.

UNIT- IV

Executive – Union Executive – The President – Election method – powers and functions – The vice president – powers and functions – The Prime minister – real position – powers and functions – The Union cabinet – Formation – powers and functions – State Executive – The position and powers of the state Governor and the Chief minister

UNIT -V

Judiciary – The Supreme Court – Appointment of judges – powers and functions – Judicial Review powers – The High Court – powers and functions – Independence of Judiciary – Judicial Activism

References :

1. Bakshi. P.M.– The Constitution of India – Universal Law Publishing House – Delhi 2001.
2. Basu.D.D. – Introduction to the Constitution of India – Wadha & Company – Nagpur 2002.
3. Pylee M.Y. – Constitutional Government in India – S.Chand & Co – New Delhi – 2003.
4. Pylee. M.Y. - India's Constitutions at work - S.Chand & Co – New Delhi – 2000.
5. Paras Diwan – outlines of the Constitution of India – Deep & Deep publication - New Delhi – 1991.
6. Shukla.V.N. - Constitution of India – Eastern Book company – Lucknow – 2000.

PUBLIC ADMINISTRATION I – U13AHY4

Semester : III

Allied Course: IV

Instruction Hours/Week : 4

Credit : 3

UNIT- I

Fundamentals of Public Administration:

Meaning – Nature – Scope – POSDCORB View – Growth and utility of public administration – Similarities and Dissimilarities between Public and Private administration public administration as an Art or Science – Controls over public administration

UNIT -II

Organization :

Meaning – types – various theories – classical or Mechanical theory – Scientific Management theory – Bureaucratic theory – Human Relation theory – Hierarchy System – Span of Control

UNIT- III

Structure of Organisation :

Chief Executive – Meaning – types – Functions – Qualities of Chief Executive – Staff Agency – Meaning – Types – Functions – Line Agency – Meaning – Bases – Types – Indian Prime Minister Office – White House Office in the USA.

UNIT- IV

Public Undertakings and Commissions

Meaning and Nature of Public Undertakings – Features of Public corporations – LIC – Dhamothar Valley Corporation - Union Public Service Commission – Tamilnadu Public Service Commission – Finance Commission in India.

UNIT -V

Field Administration

Need for Field Agency – Methods of forming Field offices – ways of Head Quarters Control over Field Agencies – Ministry of Home Affairs – Ministry of Railways – Ministry of Defense – Ministry of Foreign Affairs in India.

References

1. Avasthi and Maheswari, Public Administration, Lakshmi Narayan Agarwal, Agra, 1993.
2. Rumki Basu, Public Administration, Sterling, 2000.
3. Suresh Chandrapant, Principles of Public Administration, Prakash Kendra Lucknow, 1986.
4. Venkatesan.G Public Administration, V.C. Publication, Rajapalayam, 2009.
5. Vishnu Bhagwan & Vidhya Bhusan Public Administration, S.Chand & Co., New Delhi, 1996.

PUBLIC ADMINISTRATION II – U13AHY5

Semester : IV

Allied Course : V

Instruction Hours/Week : 5

Credit : 3

UNIT- I Management :

Meaning – Elements – Nature – types – Functions of Management – Aims of Good Management – Participative Management – Meaning – Merits and Demerits

UNIT -II Leadership :

Meaning – types – Authoritarian and Democratic Leadership – Elements of Leadership – Qualities of Leadership – Development of Leadership

UNIT -III Policy Making :

Meaning – Policy Making and Administration – Steps in Policy Making – Sources of Policy Making – Policy Formulation in India.

Decision Making :

Meaning – Bases – Steps in Decision Making – Problems in Decision Making – Problem of Bias – Causes – ways for Elimination – Herbert Simon and Scientific Decision Making

UNIT- IV Planning :

Definition – Importance – Types of Planning – Steps in Planning – Features of Good Plan – Planning in India – Planning Commission – Structure and Functions – Plan implementation and Evaluation – National Development Council – Structure and Functions

UNIT -V Communication :

Importance – Types – Methods of Communication – Problems in Communication – Ways for effective Communication

Delegation :

Meaning – Importance – Types of Delegation – Problems in Delegation – Ways for Effective Delegation.

References

1. Avasthi and Maheswari, Public Administration, Lakshmi Narayan Agarwal, Agra, 1993.
2. Rumki Basu, Public Administration, Sterling, 2000
3. Suresh Chandrapant, Principles of Public Administration, Prakash Kendra Lucknow, 1986.
4. Venkatesan.G Public Administration, V.C. Publication, Rajapalayam, 2009
5. Vishnu Bhagwan & Vidhya Bhusan Public Administration, S.Chand & Co., New Delhi, 1996.

PUBLIC ADMINISTRATION III– U13AHY6

Semester : IV

Allied Course : VI

Instruction Hours/Week : 5

Credit : 3

UNIT -I

CIVIL SERVICE=Meaning – Importance – Formation - Functions-Merits and Demerits.
BUREAUCRACY=Meaning- Nature- Types-Merits and Demerits- Ways to remove demerits.

UNIT -II- RECRUITMENT

Meaning- Negative and positive Recruitment- Problems of recruitment- Direct recruitment- Merits and Demerits- Indirect recruitment- Merits and Demerits- Methods of determining qualifications –Recruitment system in India-All India Service- Central Service- State Service.

UNIT- III- TRAINING

Meaning and objectives of Training- Types of Training- Importance of Inservice Training- Different Methods of Training- Major Training Institutes in India- Lal Bahadur Sastri National

Academy of Administration- Sardar Vallabhai Patel National Police Academy- Administrative Staff College- Training for State Service- Defects of Training System in India-Ways for its Removal.

UNIT -IV

PROMOTION= Meaning - Importance of Promotion - Methods of Promotion-Seniority Base- Merits and Demerits- Promotion System in India.

RETIREMENT= Meaning and Objectives- Types of Retirement- Retirement Benefits- Provident Funds- Pension- Gratuity.

UNIT- V- CONDUCT AND DISCIPLINE

Meaning- Important Rules of Conduct and Discipline- Methods of Punishment- Formal Punishment Methods- Informal Punishment Methods- Conduct and Discipline rules in India- Conditions for awarding punishment.

REFERENCES:

- 1) Avasthi and Maheswari, Public Administration, Lakshmi Narayan Agarwal, Agra, 1993.
- 2) Rumki Basu, Public Administration, Sterling,2000.
- 3) Suresh Chandrapant, Principles of Public Administration, Prakash Kendra, Lucknow, 1986.
- 4) Venkatesan.G, Public Administration, V.C Publications, Rajapalayam, 2009.
- 5) Visnu Bhagwan & Vidhya Bhusan, Public Administration, S.Chand & Co., New Delhi,1996

HUMAN RIGHTS– U13HY16E

Semester : VI

Elective Course : III

Instruction Hours/Week : 5

Credit : 4

Unit I

Human Rights – Meaning – Nature – Theories of Human Rights – History of Human Rights.

Classification of Human Rights – The First Generation Rights – The Second Generation Rights – The Third Generation Rights.

Unit II

UNO and Human Rights – Universal Declaration of Human Rights – Important Principles – Impact – International Covenant on Civil and Political Rights – International Covenant on

Economic, Social and cultural Rights –UN Commission on Human Rights – UN High Commission for Refugees.

Unit III

Human Rights protection in India – Indian Constitution - Fundamental Rights – Directive Principles – Fundamental Duties – Protection of Human Rights Act of 1993 – National Human Rights commission – Structure and Functions. State Human Rights commission – Structure and Functions – Human Rights Courts.

Unit IV

Non-Governmental organization and protection of Human Rights – Amnesty International – origin and growth – Important contributions – Role in India – Asia watch – America watch – Peoples Union for Civil Liberties – Peoples Union for Democratic Rights – Citizens for Democracy

Unit V

Contemporary Human Rights Challenges – Child Labour – Bonded Labour – Problems of Women – Rural and Urban Labour problems – Problems of Refugees – Remedial measures.

References Books

1. Krishna Iyer VR; Human Rights BR Publishing House, New Delhi, 1995.
2. Agarwal R.S. Human Rights in Modern world, Chetana Publications, New Delhi, 1979.
3. Bajiva G.S, Human Rights in India, Ammal Publications, New Delhi, 1995.
4. Thomas MA; The Struggle for Human Rights, Asian, Bangalore, 1992.
5. Sivagami Paramasivam, studies in Human Rights, Shiram Printers, Salem,1998.
6. Pylee MV, India’s Constitutions, S.Chand & Co, New Delhi, 2005.

OFFICE AUTOMATION - U13SBE1

Semester : I

Skill Based Elective Course- I

Instruction Hours/Week: 2

Credit: 2

Unit - I

MS- Word- Introduction to Computers - Hardware - Software, Operating System: Windows XP -MS-Paint, Notepad, WordPad, Introduction to MS-Word, Creating, Editing and Formatting Document - Working with Drawing objects - Text Manipulation

Unit-II

Working with Tables – Columns – Labels - Plotting, editing and Filling drawing objects- Bookmark – Header & Footer - Checking and Correcting a document - Creating Labels – Envelops – Mail Merge – Formatted output and Report generation Printing Documents, Working with Internet.

Unit-III

Ms – Excel - Ms – Excel: Introduction – Data Entry – Cell Formatting - Plotting Graphs – Workbook Features – Library Functions

Unit-IV

Conditional Functions and Data Sorting – Limit the data on a worksheet - Data Validation –Data consolidation - Chart creation - Checking and Correcting Data - Tracking and Managing Changes- Advanced Features

Unit-V

Ms – PowerPoint- Introduction - Creating, Editing and Formatting Presentation – Applying Transition and Animation Effects - Applying Design Templates - Viewing and Setting up a Slide Show - Navigating among Different Views - Ms Outlook: Introduction to Folder List – Address

Book.References

1. Jill Murphy, Microsoft Office Word- Comprehensive Course, Labyrinth Publications, 2003.
2. McGraw-Hill/Irwin-Deborah Hinkle, Microsoft Office 2003 PowerPoint:
A Professional Approach, Comprehensive w/ Student CD, New Delhi, 2003.
3. Nellai Kannan, C., MS-Office, Nels Publications, Tamil Nadu, 2002.

DESKTOP PUBLISHING - U13SBE2

Semester : III

Skill Based Elective Course– II

Instruction Hours/Week: 2

Credit: 2

PHOTOSHOP:

UNIT – I

Photoshop Tools :

Move, Type, Marquee, Lasso, Crop, Shapes, Healing, Brush, Patch, Cloning Stamp, Eraser, Gradient, Blur, Smudge, Dodge, Pen, Eye Dropper, Patch selection and Zoom tool.

Layer:

New layer, Layer set, Duplicate layer, Rasterize and Merge down

Layer Styles:

Drop shadow, inner shadow, outer glow & inner glow, Bevel and Emboss, Gradient overlay, Stroke. Text formatting

UNIT – II

File:

Save, File formats, Page set up.

Edit:

Check spelling, Copy merged, Fill, Transform, Define pattern.

Image:

Motion blur, Twirl, lens flare, Glowing edges, lighting effects, solarize, water paper, Stained glass, Mosaic Tiles.

Window:

Character and Paragraph settings.

COREL DRAW:

UNIT – III

Drawing Tools:

Pick, Shape, Knife, eraser, Smudge, Roughen brush, free transform, Zoom ,hand, Free hand, Bezier, Artistic, Pen, Poly line, Point, Interactive connective, Spiral tool.

Colour Tool:

Paint Bucket Tool, Eye Dropper, Fill Tools. Fill Options, Stroke Options.

UNIT – IV

Special Effects: 3D effects, Add perspective, Blend, Contour, Artistic media, lens, and Power clip.

Shaping Options: Weld, trim, Intersect.

Text Effects: Format text, bullet, and fit text to path, align and straighten, spell check.

File Menu: Save, Save as, Import, Page set Up.

PAGE MAKER:

UNIT – V

Page Maker Tools:

Pointer, Rotate, Line, Rectangle, Ellipse, Polygon, Hand, Text, Crop, Rectangle frame tools.

Text layout, Style and Objects: Alignments, Styles, fill, frame options, Stroke, Group, Lock, unlock, mask, polygon settings character and paragraph settings.

Text Editing:

Edit story: Undo, Redo, Cut, Copy, Paste, paste Special, Spelling check and Find.

File: Page set up, save, Save as.

Reference Book:

CorelDraw CorelDraw IN Simple Steps – Shalini Gupta Corel DRAW Bible - DEBORAH MILLER

PhotoShop Teach Yourself Adobe Photoshop – Rose Carla Adobe Photoshop Cs Classroom in a Book by Adobe Press

PageMaker Using Microsoft Word - Asmita Bhatt Pagemaker In Easy Steps - Scott Basham Ctoa Material By Genesis.

OFFICE AUTOMATION & DESKTOP PUBLISHING LAB - U13SBE3P

Semester : III

Skill Based Elective Course– III

Instruction Hours/Week: 2

Credit: 2

Unit – I (Office Automation)

- 1) Ms – Word : Text Formatting , Mail Merge,
- 2) Ms – Excel : Implement the Statistical & Mathematical Function
(Using Min ,Max, Median, Average, Standard Deviation, Correlation, Logical 'if' Condition) for the given data, Prepare a Chart for a given Data using Pie diagram / Histogram

Unit – II (Photoshop)

- 3) Design a College Broacher / Birthday Card.
- 4) Cropping, rotating and Overlapping the image.
- 5) Create a single image from Multiple image.
- 6) Creating an image with multilayer's.

Unit – III (Corel Draw)

- 7) Design a Visiting Card \ Greeting Card using Draw & Text tools.
- 8) Create a logo for a Company \ College .

Unit – IV (Page Maker)

- 9) Type and format a letter using text tool.
- 10) Prepare a Invitation for College Day \ Sports Day.

ENVIRONMENTAL STUDIES - U13ES

Semester : II

Environmental Studies Course

Instruction Hours/Week: 2

Credit: 2

Unit 1 :

Environment and Natural Resources :

- Definition, scope, importance of Environmental Studies - Need for public awareness.
Natural resources — classification - Associated problems
- a) Forest resources: Use and over-exploitation, deforestation, case studies. Timber extraction, mining, dams and their effects on forest and tribal people.
 - b) Water resources: Use and over-utilization of surface and ground water, floods, drought, conflicts over water, dams-benefits and problems.
 - c) Mineral resources: Use and exploitation, environmental effects of extracting and using mineral resources, case studies.
 - d) Food resources: World food problems, changes caused by agriculture and overgrazing, effects of modern agriculture, fertilizer-pesticide problems, water logging, salinity, case studies.

e) Energy resources: Growing energy needs, renewable and non renewable energy sources, use of alternate energy sources. Case studies.

f) Land resources: Land as a resource, land degradation, man induced landslides, soil erosion and desertification.

- Role of an individual in conservation of natural resources.
- Equitable use of resources for sustainable lifestyles.

Unit 2: Ecosystems

- Concept of an ecosystem.
- Structure and function of an ecosystem.
- Producers, consumers and decomposers.
- Energy flow in the ecosystem.
- Ecological succession.
- Food chains, food webs and ecological pyramids.
- Introduction, types, characteristic features, structure and function of the following ecosystem:
 - a. Forest ecosystem
 - b. Grassland ecosystem
 - c. Desert ecosystem
 - d. Aquatic ecosystems (ponds, streams, lakes, rivers, oceans, estuaries)

Unit 3: Biodiversity and its conservation

- Introduction — Definition : genetic, species and ecosystem diversity.
- Biogeographical classification of India
- Value of biodiversity : consumptive use, productive use, social, ethical, aesthetic and option values
- Biodiversity at global, National and local levels.
- India as a mega-diversity nation
- Hot-spots of biodiversity.
- Threats to biodiversity : habitat loss, poaching of wildlife, man-wildlife conflicts.
- Endangered and endemic species of India
- Conservation of biodiversity In-situ and Ex-situ conservation of biodiversity.

Unit 4: Environmental Pollution

Definition

- Cause, effects and control measures of
 - a. Air pollution
 - b. Water pollution
 - c. Soil pollution
 - d. Marine pollution
 - e. Noise pollution

f. Thermal pollution

g. Nuclear hazards

- Solid waste Management : Causes, effects and control measures of urban and industrial wastes.
- Role of an individual in prevention of pollution.
- Pollution case studies.
- Disaster management floods, earthquake, cyclone and landslides.

Unit 5 : Social Issues and the Environment

- From Unsustainable to Sustainable development
- Urban problems related to energy
- Water conservation, rain water harvesting, watershed management
- Resettlement and rehabilitation of people; its problems and concerns. Case Studies
- Environmental ethics : Issues and possible solutions.
- Climate change, global warming, acid rain, ozone layer depletion, nuclear accidents and holocaust. Case Studies.
- Wasteland reclamation.
- Consumerism and waste products.
- Environment Protection Act.
- Air (Prevention and Control of Pollution) Act.
- Water (Prevention and control of Pollution) Act
- Wildlife Protection Act
- Forest Conservation Act
- Issues involved in enforcement of environmental legislation.
- Public awareness.

REFERENCE

- a) Agarwal, K.C. 2001 Environmental Biology, Nidi Pubi. Ltd. Bikaner.
- b) Sharucha Erach, The Biodiversity of India, Mapin Publishing Pvt. Ltd., Ahmedabad — 380 013, India, Email:mapin@icenet.net (R)
- c) Brunner R.C., 1989, Hazardous Waste Incineration, McGraw Hill Inc. 480p
- d) Clark R.S., Marine Pollution, Clarendon Press Oxford (TB)
- e) Cunningham, W.P. Cooper, T.H. Gorhani, E & Hepworth, M.T. 2001, Environmental Encyclopedia, Jaico Publ. House, Mumabai, 1196p
- f) De A.K., Environmental Chemistry, Wiley Eastern Ltd.
- g) Down to Earth, Centre for Science and Environment (R)
- h) Gleick, H.P. 1993. Water in crisis, Pacific Institute for Studies in Dev., Environment & Security. Stockholm Env. Institute Oxford Univ. Press. 473p

- i) Hawkins R.E., Encyclopedia of Indian Natural History, Bombay Natural History Society, Bombay (R)
- j) Heywood, V.H & Waston, R.T. 1995. Global Biodiversity Assessment. Cambridge Univ. Press 1140p.
- k) Jadhav, H & Bhosale, V.M. 1995. Environmental Protection and Laws. Himalaya Pub. House, Delhi 284 p.
- l) Mckinney, M.L. & School, R.M. 1996. Environmental Science systems & Solutions, Web enhanced edition. 639p.
- m) Mhaskar A.K., Matter Hazardous, Techno-Science Publication (TB)
- n) Miller T.G. Jr. Environmental Science, Wadsworth Publishing Co. (TB)
- o) Odum, E.P. 1971. Fundamentals of Ecology. W.B. Saunders Co. USA, 574p
- p) Rao M N. & Datta, A.K. 1987. Waste Water treatment. Oxford & IBH Pubi. Co. Pvt. Ltd. 345p.
- q) Sharma B.K., 2001. Environmental Chemistry. Geol Pubi. House, Meerut
- r) Survey of the Environment, The Hindu (M)
- s) Townsend C., Harper J, and Michael Begon, Essentials of Ecology, Blackwell Science (TB) t) Trivedi R.K., Handbook of Environmental Laws, Rules Guidelines, Compliances and Stadards, Vol I and II, Enviro Media (R)
- u) Trivedi R. K. and P.K. Goel, Introduction to air pollution, Techno-Science Publication (TB) v) Wanger K.D., 1998 Environmental Management. W.B. Saunders Co.Philadelphia, USA 499p

(M) Magazine (R) Reference (TB) Textbook

VALUE EDUCATION - U13VE

Semester :V

Value Education Course

Instruction Hours/Week: 2

Credit: 2

UNIT 1: PHILOSOPHY OF LIFE

Human Life on Earth (Kural 629), Purpose of Life (Kural 46) Meaning and Philosophy of Life(Kural 131, 226) The Law of Nature (Kural 374) Glorifying All form of Life in this Universe (Kural 322, 327) – Protecting Nature /Universe (Kural 16, 20, 1038)

UNIT 2: INDIVIDUAL QUALITIES

Basic Culture (Kural 72, 431) Thought Analysis (Kural 282, 467, 666) Regulating desire (Kural 367), Guarding against anger (Kural 158, 305, 306, 314), To get rid of Anxiety (Kural 629), The Rewards of Blessing (Kural 3), Benevolence of Friendship (Kural 786), Love and Charity (Kural 76), Self – tranquility/Peace (Kural 318)

UNIT 3: SOCIAL VALUES (INDIVIDUAL AND SOCIAL WELFARE)

Family (Kural 45), Peace in Family (Kural 1025), Society (Kural 446), The Law of Life (Kural 952), Brotherhood (Kural 807) , The Pride of Womanhood (Kural 56) Five

responsibilities/duties of Man : a) to himself, b) to his family, c) to his environment, d) to his society, e) to the Universe in his lives (Kural 43, 981), Thriftness (Thrift)/Economics (Kural 754), Health (Kural 298), Education (Kural 400), Governance (Kural 691), People's responsibility/duties of the community (Kural 37), World peace (Kural 572)

UNIT 4: MIND CULTURE

Mind Culture (Kural 457) Life and Mind - Bio - magnetism, Universal Magnetism (God – Realization and Self Realization) - Genetic Centre – Thought Action – Short term Memory – Expansiveness – Thought – Waves, Channelising the Mind, Stages - Meditation (Kural 261, 266, 270), Spiritual Value (Kural 423)

UNIT 5: TENDING PERSONAL HEALTH

Structure of the body, the three forces of the body, life body relation, natural causes and unnatural causes for diseases (Kural 941), Methods in Curing diseases (Kural 948, 949)
The Five units, simple physical exercises.

Books for Reference:

1. Philosophy of Universal Magnetism (Bio-magnetism, Universal Magnetism) The World Community Service Centre Vethatri Publications (for Unit IV)
2. Pope, G.U., Dr. Rev., Thirukkural with English Translation, Uma Publication, 156, Serfoji Nagar, Medical College Road, Thanjavur 613004 (for All Units)
3. Value Education for Health, Happiness and Harmony, The World Community Service Centre Vethatri Publications Rs 35/- (for All Units)

SOFT SKILLS - U13SS

Semester :V **Soft Skills**
Instruction Hours/Week: 2 **Credit: 2**

Learning objective

Today's world is all about relationship, communication and presenting oneself, one's ideas and the company in the most positive and impactful way. This course intends to enable students to achieve excellence in both personal and professional life.

Unit I

Know Thyself / Understanding Self

Introduction to soft skills self discovery – Developing positive attitude – Improving perceptions – Forming values.

Unit II

Interpersonal Skills/ Understanding Others

Developing interpersonal relationship –Team building –group dynamics –Net working-Improved work relationship

Unit III

Communication Skills/ Communication with others

Art of Listening –Art of reading –Art of speaking –Art of writing –Art of writing emails-e mail etiquette

Unit IV

Corporate Skills/ Working with Others

Developing body language –Practising etiquette and mannerism – Time management – Stress management.

Unit V

Selling Self/ Job Hunting

Writing resume /cv-interview skills – Group discussion –Mock interview Mock GD –Goal setting –Career planning

TEXT BOOKS

Meena. K and V.Ayothi (2013) A Book on Development of Soft Skills (Soft Skills: A Road Map to Success) P.R. Publishers & Distributors, No, B-20 &21, V.M.M Complex, Chatiram Bus Stand, Tiruchirapalli -620 002.

(Phone No: 0431-2702824: Mobile No: 94433 70597, 98430 7442)

Alex K. (2012) Soft Skills – Know Yourself & Know the World, S.Chand & Company LTD, Ram Nagar, New Delhi -110 055.

Mobile No: 94425 14814(Dr.K.Alex)

REFERENCE BOOKS

- (i) Developing the leader within you John C Maxwell
- (ii) Good to Great by Jim Collins
- (iii) The Seven habits of highly effective people Stephen Covey
- (iv) Emotional Intelligence Daniel Goleman
- (v) You can Win Shive Khera
- (vi) Principle centred leadership Stephen Covey

GENDER STUDIES - U13GS

Semester :VI

Gender Studies Course

Instruction Hours/Week:1

Credit: 1

Objectives

To make boys and girls aware of each other strengths and weakness

To develop sensitivity towards both genders in order to lead an ethically enriched life.

To promote attitudinal change towards a gender balanced ambience and Women empowerment

Unit-I

Concepts of Gender: Sex-Gender-Biological Determinism- Patriarchy- Feminism -Gender Discrimination -Gender Division of Labour -Gender Stereotyping-Gender Sensitivity - Gender Equity —Equality-Gender Mainstreaming Empowerment

Unit-II

Women's Studies Vs Gender Studies: UGC's Guidelines - VII to XI Plans- Gender Studies: Beijing Conference and CEDAW-Exclusiveness and Inclusiveness.

Unit III

Areas of Gender Discrimination: Family Sex Ratio-Literacy -Health -Governance Religion Work Vs Employment- Market - Media - Politics Law Domestic Violence — Sexual Harassment — State Policies and Planning

Unit-IV

Women Development and Gender Empowerment: Initiatives International Women's Decade - International Women's Year - National Policy for Empowerment of Women - Women Empowerment Year 2001- Mainstreaming Global Policies.

Unit-V

Women's Movements and Safeguarding Mechanism:— In India National / State Commission for Women (NCW) - All Women Police Station Family Court- Domestic Violence Act - Prevention of Sexual Harassment at Work Place Supreme Court Guidelines - Maternity Benefit Act - PNDT Act - Hindu Succession Act 2003 Eve Teasing Prevention Act - Self Help Groups 73 and 74 Amendment for PRIS.

References

- Bhasin Kamala, Understanding Gender: Gender Basics, New Delhi: Women Unlimited 2004
- Bhasin Kamala, Exploring Masculinity: Gender Basics, New Delhi: Women Unlimited, 2004
- Bhasin Kamala, What is Patriarchy? : Gender Basics, New Delhi: Women Unlimited, 1993
- Pernau Margrit Ahmad Imtiaz, Reifeld Hermut (ed.,) Family and Gender: Changing Values in Germany and India, New Delhi: Sage Publications, 2003
- Agarwal Bina, Humphries Jane and Robeyns Ingrid (ed.,) Capabilities, Freedom, and Equality: Amartya Sen's Work from a Gender Perspective, New Delhi: Oxford University Press, 2006
- Rajadurai.S.V, Geetha.V, Themes in Caste Gender and Religion, Tiruchirappalli: Bharathidasan University, 2007
- Misra Geetanjali, Chandiramani Radhika (ed.,) Sexuality, Gender and Rights: Exploring Theory and Practice in South and Southeast Asia, New Delhi: Sage Publication, 2005
- Rao Anupama (ed.,) Gender & Caste: Issues in Contemporary Indian Feminism, New Delhi: Kali for Women, 2003

Saha Chandana, Gender Equity and Gender Equality: Study of Girl Child in Rajasthan, Jaipur: Rawat Publications, 2003
Krishna Sumi,(ed.) Livelihood and Gender Equity in Community Resource Management New Delhi: Sage Publication, 2004
Wharton .S Amy, The Sociology of Gender: An Introduction to Theory and Research, USA: Blackwell Publishing, 2005.
Mohanty Manoranjan (ed.) Class, Caste, Gender: Readings in Indian Government and Politics- 5, New Delhi: Sage Publications,2004.
Arya Sadhna, Women, Gender Equality and the State, New Delhi: Deep & Deep Publications,2000.
