

S.RANEESKA

20, Hanumar kovil street,

Mannachannallur,

Trichy- 621005.

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OBJECTIVE

To secure a rewarding position where I can utilize my skills, experience and enthusiasm to contribute positively to the organization's success while continuously expanding my knowledge and professional growth.

ACADEMIC PROFILE

Cauvery College For Women	MSC. Computer Science
<i>Apr 2020 to May 2022</i>	<i>90%</i>
Cauvery College For Women	B.C.A
<i>Apr 2017 to May 2020</i>	<i>85.90%</i>
Sowdambikka Matric Hr Sec School	H.S.C
<i>Apr 2015 to May 2017</i>	<i>85.08%</i>
Sri Akilandeswari Vidyalaya	S.S.L.C
<i>Apr 2003 to May 2015</i>	<i>90%</i>

SKILLS SUMMARY

Technical Skills

- Proficiency in Microsoft Office Suite (Word,Excel,PowerPoint)
- Knowledge in programming Languages(Python, Java, C++,C)
- Familiarity with database management like SQL.
- Experience with web development technologies (HTML,CSS)

Non-Technical Skills

- Ability to work well in a team environment.
- Ability to manage multiple tasks and prioritize work effectively.
- Flexibility to adapt to changing priorities and willingness to learn new technologies and skills as needed.

PROFESSIONAL EXPERIENCE

COMPUTER PROGRAMMER

NATIONAL COLLEGE (AUTONOMOUS), TRICHY.

1 Year 11 Month+ Till Date [SEP-2022]-[JULY-2024]

- Assisted students and faculty with computer-related issues, including hardware and software troubleshooting.
- Managed and maintained computer lab equipment, ensuring functionality and cleanliness.
- Provided technical support for software applications, including Microsoft Office Suite and specialized educational software.
- Conducted regular maintenance and updates on computers.
- Assisted in the implementation of new software and hardware installations.
- Monitored computer lab usage, enforced lab policies and assisted with user inquiries and request.

Achievement & Awards

- Taken one day class for the students about PC Package.
- Taken one day class for government school students in the name of “FIT FOR FUTURE”.
- Completed NPTEL Courses.

PERSONAL DETAILS:

Name : **S.RANEESKA**
Father Name : P.Sivaraju
Date of Birth : 23.10.1999
Sex : Female.
Marital Status : Unmarried
Nationality : Indian.
Languages Known : English, Tamil.

DECLARATION

I hereby declare that the above written particulars are true to the best of my knowledge.

(S.RANEESKA)