



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

IQAC Meeting held on 13/05/2023

Minutes of the Meeting

The Principal Dr. K. Kumar welcomed the members present. Dr. D.E.Benet, Coordinator of IQAC and Vice Principal read out the minutes of the previous meeting held on the 4th of December 2021. He informed the members present about the guidelines received from Tamil Nadu State Council for Higher Education (TANSCHHE) regarding the adoption of new syllabus with 25% variation. The members expressed different opinions about the common syllabus prescribed for all the arts and science colleges of Tamilnadu. The members further stated the practical difficulties in shifting the core papers from one semester to another and also altering the practical hours of the elective papers. So, it was unanimously decided to bring about changes in the language papers initially and communicate it to the College Academic Council for ratification. It was also decided to conduct a Faculty Development Programme for teachers in the first week of June 2023 focusing on the imminent IV Cycle of quality assessment by NAAC. Dr. L.M. Swarnalatha, societal representative and Associate Professor of English, Vellalar College for Women, Erode, shared her experience as Coordinator of IQAC during the NAAC assessment process in her college. She offered many useful tips criterion wise.

The following subjects were taken up for discussion:

1. All the departments have to get ready for a mock visit prior to submission of SSR.
2. All the departments have to get ready for the Triennial General Inspection by Bharathidasan University.
3. Departments have to get ready information pertaining to student progression to higher studies and jobs.
4. Departments have to popularize MOOCs to students. NPTEL college ID-5672.
5. More number of teachers to be encouraged to post online lectures and make use of the facility created in the Gallery Hall.
6. All those faculty members who have not submitted the scanned copies of certificates and documents, including the newly appointed ones, have to submit them by the last week of June 2023.
7. Creating a photo gallery on the college website, displaying the facilities and amenities available on campus.



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

8. Encouraging teachers who have been awarded seed money to publish their findings in peer reviewed national and international journals.
9. Requesting the College Management to create a separate museum with various artefacts, specimens of rocks, fossils etc.
10. Requesting the College Management to create an incubation-centre for start-ups.

The coordinator thanked them for the purposeful discussion.

Report on various activities:

The Board of Studies meeting of various departments was held during the second week of July 2022. The IQAC facilitated the arrangements. Vidwan ID had been successfully created for all the teachers. Online quiz was introduced for all the courses for internal assessment. A lecture capturing facility was created in the Gallery Hall with a powerful camera, microphone and recording system. A green survey was conducted by the IQAC with the help of the Department of Botany and the Department of Zoology and the number of species of plants, birds and butterflies found on campus during various seasons was finalized.

Meetings / Programmes:

1. FDP Lectures: Theme "Sustaining Quality in Higher Education"
 - a) 26.02.2022 – Dr. Mary Magdalene Abraham – Associate Professor of English and Deputy Coordinator of IQAC, Fatima College (Autonomous), Madurai. Topic: "NAAC Accreditation: Moving towards A++"
 - b) 09.04.2022 – Dr.B.Vanitha – Professor and Head (Retd), Department of Economics, Bharathiar University, Coimbatore. Topic: "OBE and CO and PO Mapping"
 - c) 10/08/2022 – 16/08/2022 – Student Induction Programme
 - d) 31.10.2022 – Dr. G.Yogeswaran, Assistant Professor of Commerce, Ayya Nadar Janaki Ammal College (Autonomous), Sivakasi. Workshop on "CO and PO Mapping"

Data Collection:

1. Research Publications 2021-2022
2. Research Publications 2022-2023
3. College News Bulletin

The meeting closed with the members promising to work hard to improve the standards and make it one of the top 100 institutions in the country. They promised to extend their full cooperation for the submission of SSR in the month of August 2023 for quality assessment.

PRINCIPAL

National College (Autonomous)
Tiruchirappalli-620 001.

D. E. Benet

Dr. D.E. Benet
Coordinator

Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

Page 2 of 4



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell – Meeting – 13/05/2023

S. No.	Name	Signature
1.	Dr. K.Kumar Principal, Chairperson	
2.	Dr. D.E. Benet Coordinator and Vice Principal	 13/5/23
3.	Dr. V.Gokula Deputy Coordinator	 13/5/2023
4.	Thiru. K. Raghunathan Secretary - Management	
5.	Dr. R. Elavarasu Head of the Department of English and Vice Principal (Aided Stream), CDC Convenor	 13.5.23
6.	Dr. D. Prasanna Balaji Director, Physical Education and Vice Principal (Unaided Stream- Shift I & Shift II)	 13/5/23
7.	Dr.T.Sridhar Controller of Examinations	
8.	Dr. T.V.Sundar Dean of Science	
9.	Dr. S.Thirumaran Dean of Arts	
10.	Dr.B.Sekar Dean of Commerce	
11.	Dr. M.S. Mohamed Jaabir Coordinator, DBT PG Teaching Scheme	
12.	Dr.D.Saravanan Assistant Professor of Chemistry	 13/5/23
13.	Dr.S.Senthil Kumar Assistant Professor of Botany	
14.	Mr.M. Mohamed Suhail Assistant Professor of Computer Science, IQAC	
15.	Mrs. K. Vijayalakshmi Office Superintendent i/c	



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell – Meeting – 13/05/2023

16.	Dr. V.Sridevi Societal Representative	Absent
17.	Dr. L.M. Swarnalatha Societal Representative	L.M. Swarnalatha
18.	Shri. D.Veeraskathi Proprietor-Applemillet	Absent
19.	Shri.S.Balasubramanian City Union Bank	Absent
20.	Mr. P. Gurusurthy II M..Com Student Representative	Gurusurthy
21.	Ms.R.Varsha, II BSc. Biotech Student Representative	R.V.
22.	Dr.T. Suresh Kumar Librarian - Special Invitee	Suresh.

D.E. Benet

Dr. D.E. Benet

Coordinator

Internal Quality Assurance Cell

National College (Autonomous)

Tiruchirappalli-620 001



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Action Taken Report

31.10. 2023

The members gathered during the IQAC meeting held on 13/05/2023 had a discussion on various subjects including the forthcoming NAAC Reaccreditation exercise. The following actions were taken based on their recommendations:

1. Changes in the language papers (Paper I and Paper II) were carried out based on the recommendations given by Tamilnadu State Council for Higher Education (TANSCHÉ).
2. A Faculty Development Programme was conducted from the 5th of June 2023 to the 12th of June 2023 for seven days for the teaching staff of National College. Dr. K. Alex, Controller of Examinations, St. Joseph's College, Tiruchirappalli, Dr. N.Rajendran, Former Vice Chancellor, Alagappa University, Dr.R.Rajendran, Former Principal PSG College of Arts and Science, Coimbatore, Dr. Jothi Dayanandan, Associate Professor, YMCA College of Physical Education, Chennai, Dr.J.Karthikeyan, Professor of English and Dean, Career Development, Sri Venkateswara College of Engineering and Technology, Chittoor, AP, Dr.Joseph Dorairaj, Professor of English, Gandhigram Rural Institute (Deemed to be University), Dr.Senthil Kumar, Superintendent of Police, Railways, were the resource persons.
3. Scanned copies of all the necessary certificates demanded by NAAC were collected by the IQAC in the middle of August 2023.
4. Green, Energy and Environment Audit was conducted by Alcheme Green Energy Company on 11/09/2023.
5. A mock visit was conducted on the 13th and the 14th of October 2023. A team comprising Dr. R. Rajendran (former Principal PSG College of Arts and Science, Coimbatore, Dr.K.Sumathy, Associate Professor of Mathematics and Deputy Coordinator of IQAC, PSGR Krishnammal College for Women, Coimbatore and Dr. Rajeswari, Former Principal, GVG Visalakshi College for Women, Udumalpet, visited the college. They looked into the Draft Copy of SSR and the various templates and offered their suggestions. They visited the Departments, examined the documents and files and offered their suggestions.
6. The General Triennial Inspection was conducted by the Inspection Team from the Bharathidasan University on 18.10.2023. The team members appreciated the measures taken by IQAC.
7. Nearly 400 photographs were taken to create a photo gallery showcasing the infrastructure facilities and the general amenities.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

K. V. M. S.
PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.