



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

IQAC Meeting Preview of NIRF

A brainstorming session on NIRF rank was held on 12/4/2019 in the conference hall at Resource centre at 11.30 a.m. Principal, Vice-Principal (UAP), Controller of Examinations and many faculty members from various departments attended the meeting. The Principal presided over the session with an introductory talk. Dr. M. S. Mohamed Jaabir, IQAC Co-ordinator, delivered a presentation on the inceptions and the parameters involved in the NIRF ranking system. Followed by the presentation, the forum was declared open for discussion on the same issue. Issues pertaining to all the Five Heads listed in the NIRF Ranking system was discussed and the following resolutions were arrived at:

1. To establish a separate Cell for IPR issues, to introduce the IPR related issues / advantages to the stakeholders and to guide the potential concept/candidate for applying for the patent.
2. To form a committee for collecting/analyzing and submitting data for NIRF
3. To form a committee for maintaining Discipline within campus.
4. To co-operate among all staff members in the Department / College to refuse to allow the student whoever does not come in appropriate attire. Any student who does not stick to the instructions regarding the discipline / Dress Code, he or she may be handed over to the Principal for further actions.
5. To minimize faculty mobility and to retain qualified staff in the College.
6. To ensure filling all the seats during admission, it was decided to
 - a. Have a hand-out (for staff reference) on the (i) Scope and employment opportunities of every academic programme in our College; (ii) unique features at National College for that programme chosen by the candidate.
 - b. To have an appealing presentation of all the extra / co-curricular bodies in College that will make the study period an enriching experience for the student.
 - c. To display Placement-achievements
7. Orientation for First year students to follow guidelines.



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

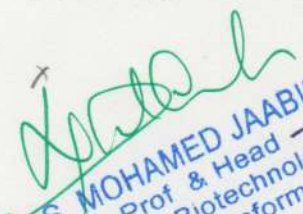
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

8. To ensure availability of Computer System in all the Departments including the Unaided- section
9. To periodically and methodically conduct Parents – Teachers meeting. Dr. Srividya (English-Aided), shall prepare a Questionnaire / guideline for the Parents-Teachers meet that will be held TWICE a semester – after CIA-I and Before CIA-II. This meeting shall be conducted during a window period of about 5 days that shall be announced by the Principal commonly for all the departments.
10. To arrange for Faculty Development Programs for all the staff, to keep the staff motivated and focused towards the common goals of the Institution.
11. To collect Fee at the earliest ensuring that the parents know about the deadline and the attendance of the student.
12. To announce dedicated HOURS for filling the Counseling reports /Tutor-Ward note twice a semester. These Two hours will be announced by the Principal during the semester conveniently to record the progress of the students in the Counseling report / Tutor-Ward system.
13. To make all the staff open a Google-Scholar account to keep track of all the publications and related credits.

The meeting closed with the members present agreeing to expedite the decisions taken.


Dr. M.S. MOHAMED JAABIR
Asso Prof & Head – coordinator, IAVAC
Department of Biotechnology,
Microbiology & Bioinformatics
National College (Autonomous)
Tiruchirappalli 620 001


PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Composition of IQAC

S. No	Name	Designation	Signature
1.	Dr. R. Sundararaman	Principal, Chairperson	
2.	Dr. M.S. Mohamed Jaabir	Co-ordinator	
3.	Dr. V. Nandagopalan	Controller of Examinations	
4.	Dr. S. Eswaran	Dean of Arts	12.6.15
5.	Dr. K. Vivekanandan	Dean of Science	
6.	Dr. D.E. Benet	Associate Prof., Dept. of English	12/4/19
7.	Dr. A.T. Ravichandran	Associate Prof., & Vice Principal	
8.	Dr. D. Prasanna Balaji	Director, Physical Education	
9.	Dr. R. Ravichandran	Associate Prof., Dept. of Tamil	12/04/19
10.	Mrs. K. Vijayalakshmi	Office Superintendent i/c	
11.	Thiru. K. Raghunathan	Secretary - Management	
12.	Dr. K. Anbarasu	Director of Studies	12/04/2019
13.	Dr. V. Sridevi	Societal Representative	12/04/2015
14.	Prof. R. Panchanathan	Societal Representative	
15.	Student Representatives		



National College

(Autonomous)
College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Action Taken Report - 2020

Suggestions	Action Taken
To organize Centenary year in a large way.	Centenary year was celebrated on 10-01-2020. His highness, Dr. Venkaiah Naidu, the Vice-President of India was the chief guest.
To bring about awareness on Entrepreneurship and IPR issues among faculty and students.	ED cell of the College organized Entrepreneurship awareness program from 14-16 feb, 2020. Programs on IPR awareness was also held during this occasion.
To form committees for collecting data for IQAC and NIRF	Fresh Committees were formed with representative faculty from each department for smooth transfer of data and information to the IQAC.
Steps to be taken to sensitize students on their code of conduct including dress code and punctuality.	Students were given periodical announcements and sensitization programs for disciplinary issues and punctuality.
To minimize faculty mobility and retain qualified staff.	Steps were taken by the management to retain faculty.
To enrich student experience through activity based learning in skill building	A number of association activities and others were organized by all the departments involving students in the program organization.
To improve placement activities.	Prof. Kodainila of History department was identified for placement activities and number of placement drives were conducted and significant number of students were also placed successfully.



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

To conduct student orientation program upon induction into 1 st year	Student Induction program was organized involving faculty within campus and resource persons from outside.
To ensure computer facilities for all the departments	Computers and printers were allotted to those departments that did not have exclusive facility for their daytoday activities.
To monitor the conduct of parents –teachers association / meetings.	Parents-teachers meetings were organized in most of the departments.
To organize faculty development programs.	One day faculty development programs were organized (details are in the news bulletin-(Vol. 14, No.2, March 2020))
To keep track of faculty publications by giving awareness on various platforms including google scholar.	Faculty members were assisted for creating their scholar account in their google mail service domain and updation was promoted.
To organize regular association activities, field trips, Endowment lectures, workshops, Conferences etc.	A number of association activities, invited lectures, workshops, field trips, endowment lectures and conferences. The list and description of the events can be found in the new bulletin. (Vol. 14, No.2, March 2020)
To organize Graduation Day	Graduation Day was held on 21-11-2019.
To identify potential institution/industry partners for signing MoU.	A number of MoUs were signed with Bajaj-Finserv on 10-02-2020. (Vol. 14, No.2, March 2020)
To promote sports activities and identify talents for special coaching and support.	A number of talented sportsmen were identified and supported for their competitions and tournaments. Many of them have won prizes. Details are in the News Bulletin (Vol. 14, No.2, March 2020)

Mohamed Jaabir
Dr. M.S. MOHAMED JAABIR
Asso Prof & Head / In-charge
Department of Biotechnology,
Microbiology & Bioinformatics
National College (Autonomous)
Tiruchirappalli - 620 001

Principal
PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell

Minutes of the Meeting

15-10-2020

The members of the IQAC body met on 15-10-2020, at 11.00 am in the Committee Hall of Resource Centre, National College (Autonomous), Trichy.

Principal welcomed the gathering and introduced the members in the IQAC committee. Dr. M.S. Mohamed Jaabir, Coordinator, IQAC, presented the following:

1. Recent activities after the lock-down was imposed.
2. New programs to be introduced from the academic year 2020-21.
3. 'Issues & Concerns' in the academic activities during the lock-down situation.

Members of the body discussed the activities presented and appreciated the efforts that were taken for the erection of the Flag Mast in the campus; activities of all the Academic Department to keep the students & staff engaged for a learning experience; and number of donations & community services rendered by the Staff, Students and the management.

When discussing the "Concerns & Issues" posed regarding the Lock-down-imposed learning disabilities among students, Dr. Sridevi suggested system that is being followed in their college for the current semester alone. She mentioned that they have scrapped the summative assessment (semester exam) and switched over to Continuous Assessment system (for 100 marks). Under this system, each course is to be evaluated for 100 marks with 20 marks for each unit. In this way, the students can be assigned a variety of evaluation methods such as, open book test, chart preparation, model preparation, Quiz etc. Finally, 20 marks for each unit (total 5 units) can be accumulated to 100 marks for the semester marks (100) for each course. In this way, a continuous evaluation system can be followed for the current semester alone, Dr. Sridevi suggested.

Dr. Kanagarathinam, suggested to prepare for a repository of questions and make use of ERP systems to evaluate the students.

It was suggested by Dr. Sridevi, to split the students into groups for group assignments as an alternative to the existing online study method.

Dr. Kanagarathinam, suggested to observe 'Zero Hour' once in a week during the online classes to beat the monotony, which according to their practice have interested students to stay online for classes. It was also suggested by Dr. Kanagarathinam, to make use of Google Classrooms for sharing materials & other assignment.

It was then agreed to organize workshop on **Online-Teaching** methods for the faculty to fully equip themselves to make the best use of the resources.



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Dr. Nandhini, suggested to make use of the online resources (commercial / corporate data) especially for computing such as in cost-accounting subject to discuss & work on the problems. It was agreed to conduct laboratory exercises for the science students in virtual mode, performing lab experiments for the students through video conference.

Dr. Sridevi, suggested for "Societal Sensitization" where in students can be trained or prepared for serving the community in their domain/subject during the time of graduation and thereafter. It was agreed to present the suggestions before Academic council for implementation of such 'Community Sensitization' or 'Society Service Scheme' as one of the major Course / Core Course with detailed process of evaluation.

Dr. Kanagarathinam, suggested introducing 'Consultancy Service' from every department / domain encouraging application of skills / knowledge for monetary benefits. To set an example, she suggested that commerce students can undergo training through MSME and practice 'Tax filing' or 'GST filing' for the local business man, thereby earning for the department or one-self.

Shri. Balasubramaniam, suggested that the IQAC body to study NEP and discuss among the department faculty to prepare for the expected transformation in the education system.

Dr. D.E. Benet, deliberated on the challenges that academic institutions around the country will be facing through NEP; and to prepare for it.

Shri. Balasubramaniam, suggested to arrive at 'grey-areas' & 'difficult-areas' under NEP to prepare for the challenges ahead.

Dr. D.E. Benet, suggested to introduce project-based learning for the end-semester in all UG programs to upgrade their learning experience.

Dr. K. Kumar, Head of the Dept. of Commerce, raised concerns for total implementation of OBE in curriculum.

Dr. Jaabir, admitted the gap in the training provided to equip the faculty under the OBE and also mentioned that a complete training / workshop will be organized for OBE system with approval from the Management.

Dr. D.E. Benet, enquired about the status of Dynamic-Website.

Dr. Jaabir, answered that the new model of website is under the preparation and will be launched once completed and after approval from the secretary.

Finally, Dr. Jaabir, summarized the points discussed by the members in the meeting and thanked all the members for attending the meeting and taking active participation in the discussion for the welfare of the institution.

Dr. M.S. MOHAMED JAABIR
Asso Prof & Head / coord. IQAC
Department of Biotechnology,
Microbiology & Bioinformatics
National College (Autonomous)

Principal
PRINCIPAL 2
National College (Autonomous)
Tiruchirappalli-620 001.



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell (IQAC)- Members

S. No.	Name of the Members	Designation	Signature
1	Dr. R. Sundararaman	Principal & Chairperson	
2	Dr. M.S. Mohamed Jaabir	Co-ordinator	
3	Dr, A.T. Ravichandran	Controller of Examinations	
4	Dr. T. Sridhar	Dean of Arts	15-10-20
5	Dr. D. Muthuramakrishnan	Dean of Science	15/10/2020
6	Dr. D. E. Benet	Associate Professor & Vice Principal	15/10/20
7	Dr. P. S. S. Akilashri	Assistant Prof. & Vice-Principal (UAP)	
8	Dr. D. Prasanna Balaji	Director of Physical Education	15/10/2020
9	Dr. R. Ravichandran	Associate Professor of Tamil	15/10/2020
10	Dr. K. Kumar	Associate Prof & Head, Commerce	
11	Mrs. K.Vijayalakshmi	Office Superintendent i/c	
12	Thiru. K. Raghunathan	Secretary — Management	
13	Dr. K. Anbarasu	Director of Studies	15/10/2020
14	Dr. T.Nandhini	Staff Representative	
15	Mr. M Mohamed Suhail	Support Staff, IQAC	
16	Shri. Balasubramaniam	City Union Bank (Societal Representative)	
17	Dr. V. Sridevi	Expert Member Associate Professor Chemistry, Lady Doak College (A), Madurai.	15-10-20
18	Dr. M. Kanagarathinam	Vice Principal, Nehru Arts & Science College, Coimbatore (Societal Representative)	15/10/2020
19	Mr.Veeraskathi	Proprietor-Applemillet (Alumni)	
20	Mr. N. Parvatharajan	II B.B.A	
21	Ms. J. Arunachala Vaishnavi	III B.Sc. Physical Education	



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Action Taken Report - 2021

Suggestions	Action Taken
To prepare a repository for questions and answers as Q&A Bank.	Instructions were given for all the faculty to prepare Question and Answers Bank in all the courses. The resource material was then shared in the drive of the respective departments.
To introduce ERP systems for day to day activity management in campus from Admission to issuing TC	ERP system was introduced and UC Solutions, Coimbatore. To begin with, admission processes were made online and implemented. Other modules were then worked on.
To make classes interesting with classroom activities.	A lot of classroom activities were implemented as part of continuous internal evaluation for the students by respective class tutors. Discussions, debates and quiz were introduced.
To organize workshops on online teaching and evaluation methods	Following the pandemic situation, teachers were given training in online teaching and evaluation procedures using free- online softwares.
To sensitize students for community services	Students were assigned activities based social services as a trial method.
To study and implement NEP system from the forth coming academic year	Online workshops and meetings were held to discuss the NEP policies.
To implement OBE system	Workshops were organized to explain OBE curriculum. Faculty were trained to add contents and values under the OBE system as per the guidelines given by UGC.



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

To improvise website and make it more interactive and dynamic	Website was revamped and certain sections were made more dynamic.
To organize regular association activities, field trips, Endowment lectures, workshops, Conferences etc.	A number of association activities, invited lectures, workshops, field trips, endowment lectures and conferences. The list and description of the events can be found in the new bulletin. (Vol. 16, No.1-2, 2021)
To promote sports activities and identify talents for special coaching and support.	A number of talented sportsmen were identified and supported for their competitions and tournaments. Many of them have won prizes. Details are in the News Bulletin (Vol. 16, No.1-2, 2021)


Dr. M.S. MOHAMED JAABIR
Asso Prof & Head / ^{COORD.} I & AC
Department of Biotechnology,
Microbiology & Bioinformatics
National College (Autonomous)
Tiruchirappalli 620 001



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

IQAC Meeting held on 04/12/2021

Minutes of the Meeting:

The Principal Dr.R.Sundararaman welcomed the members present. Dr.D.E.Benet, Coordinator of the IQAC presented the minutes of the previous meeting held on the 16th of July 2021 through online. Then he informed the members present that the IQAC conducted three FDP programmes for the teachers through online with Dr. Dr. R. Karpaga Kumaravel, Dr. Priya Narayanan and Dr.A.Vimal Jerald as resource persons. Dr.B.Muthukumar, Dean of Sciences, complained about the efficacy of such online programmes. Dr.D.Muthuramakrishnan, Head of the Department of Mathematics and Vice Principal(Administration) said that before conducting the Administrative and Academic Audit the IQAC should have consulted with the department heads regarding the possible selection of subject experts. He further cited reasons for our college not finding a place in the top 100 ranks. Dr.M.Kanagarathinam, societal representative and Assistant Professor, Nehru Arts and Science College, Coimbatore, wanted to conduct more collaborative programmes with institutions with which MoUs have been signed.

The following subjects were taken up for discussion:

1. Introduction of interdisciplinary courses from the coming academic year
2. Introduction of extra-credit courses
3. Training the teachers in CO and PO mapping
4. Creating Vidwan ID
5. Conducting online quiz as part of internal assessment
6. Revamping the college website
7. Encouraging students to join NPTEL, MOOC and SWAYAM courses



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

8. Requesting teachers to post online lecture videos on rare topics/subjects in addition to classroom lectures
9. Keeping track of the alumni and requesting them to act as mentors
10. Conducting a greater number of FDPs to create awareness among the teachers regarding NAAC accreditation process.
11. Conducting NAAC Steering Committee meeting periodically

The coordinator thanked them for their practical inputs and kind cooperation.

Report on various activities:

The IQAC in consultation with the college Research Coordinator Dr. M.A. Akbar Sha has successfully framed the Research Policy of the institution and has brought out the policy document. The College Management has agreed to sanction 'seed money' totaling Rs.3,75,000/- to eighteen researchers for undertaking minor research projects during the academic year 2021-2022. Our Library maintains institutional repositories like Ph.D. theses, research articles, rare books, our college magazines, newsletters, and other academic records. The Institutional Repositories (IR) are available at Dspace Digital Library Software. Our Library has installed the content management system software called TRUPAL. MOPAC (Mobile Online Public Access Catalogue) is the online public access catalogue of library resources. Our college students or staff with their individual login ID and password can gain access to e-resources, books, user histories, user holdings, login histories, question papers, video lectures, etc., through their mobile or smart phone.



National College



(Autonomous)
College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation

Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Meetings / Programmes:

1. Faculty Development Programme: Theme "Sustaining Quality in Higher Education"
 - a) 29.07.2021 – Dr. R. Karpaga Kumaravel – Vice-Chancellor Officiating, CUTN, Thiruvarur. Topic: "Quality Assurance in Research Publication"
 - b) 31.07.2021 – Dr. Priya Nararayan – Assistant Adviser at NAAC, Bengaluru. Topic: "NAAC Accreditation : NOT A Random Harvest"
 - c) 27.08.2021 – Dr.A.Vimal Jerald – Assistant Professor, Department of Computer Science, St. Joseph's College, Tiruchirappalli. Topic: "ICT Tools for Interactive Teaching and Blended Learning"
- 2) 06.09.2021 – 13.09.2021 - Student Induction Programme
- 3) 09.10.2021 – Academic and Administrative Audit (2019 – 2021) - 16 Departments and Library were audited by subject experts.
- 4) 15.11.2021 - Signed an MOU with Kongu Arts and Science College, Erode.

Data Collection:

1. Research Publications 2020 – 2021
2. College News Bulletin

The meeting ended with the assembled members resolving to take up various measures to raise the standards of the institution.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

[Signature]
Dr. R. SUNDARARAMAN
Principal
National College (Autonomous)
TIRUCHIRAPPALLI - 620 001



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell Meeting

Date: 04.12.2021

S. No.	Name	Designation	Signature
1	Dr.R.Sundararaman	Principal & Chairperson	
2	Dr. D.E. Benet	Coordinator IQAC	 4/12/21
3	Dr. V. Gokula	Deputy Coordinator	 4/12/21
4	Dr.T.Sridhar	Controller of Examinations	
5	Dr. R Elavarasu	Dean of Arts & Vice Principal	 4/12/21
6	Dr.B. Muthukumar	Dean of Science & Vice Principal	 4/12/21
7	Dr.V.Nandagopalan	Associate Professor of Botany & Vice-Principal UAP - Shift II)	 4/12/21
8	Dr.D.Muthuramakrishnan	Head of the Department of Mathematics & Vice Principal (Administration)	 4/12/2021
9	Dr.P.S.S.Akilashri	Head of the Department of Computer Science & Vice Principal (UAP)	 4/12/21
10	Dr.K.Kumar	Head of the Department of Commerce & Vice Principal	
11	Dr. D. Prasanna Balaji	Director, Physical Education & Vice Principal (Student Support)	 4/12/2021
12	Dr. M.S.Mohamed Jaabir	Head of the Department of Biotechnology & Microbiology & Coordinator, DBT PG Teaching Scheme	 4/12/2021
13	Dr. R. Ravichandran	Associate Professor of Tamil	 4/12/2021
14	Dr.T.Nandhini	Assistant Professor of Commerce	
15	Mrs. K. Vijayalakshmi	Office Superintendent i/c	



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell Meeting

Date: 04.12.2021

16	Dr.M.Kanagarathinam	Societal Representative	<i>Handwritten signature</i> 4/12/21
17	Dr. V. Sridevi	Societal Representative	A A A
18	Dr. L.M. Swarnalatha	Societal Representative	A A A
19	Shri. D.Veeraskathi	Proprietor-Apple Millet	A A A
20	Shri.S.Balasubramanian	City Union Bank	A A A
21	Mr. B. Gurumurthy 1 M.Com	Student Representative	<i>Handwritten signature</i>
22	Ms.R.Varsha, 1 BSc. Biotech	Student Representative	<i>Handwritten signature</i>



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

13/05/2023

Action Taken Report

The members gathered during the IQAC meeting held on 04/12/2021 discussed various measures to be adopted to ensure the quality of the institution in the coming months. The following actions were taken based on their recommendations:

1. All teachers have created Vidwan ID.
2. Many students have enrolled themselves in MOOC programmes. In departments like Botany and Computer Science the teachers have also enrolled themselves along with students to keep a tab on the students.
3. The NAAC Steering committee comprising the Principal, the Coordinator IQAC, the Deputy Coordinator, the Vice Principals, the Deans, the Librarian, Dr.S.Senthil Kumar, Assistant Professor of Botany, Dr.M.S.Mohamed Jaabir, Head of the Department of Biotechnology and Dr. D. Saravanan, Assistant Professor of Chemistry, had several sittings with the college Secretary on the first Saturday of every month to discuss further course of action.
4. The college Research Committee examined the progress of the awardees who received the seed money for undertaking minor research projects on 09/11/2022 and on 10/01/2023.
5. Conducting online quiz has become part of the internal assessment process.
6. A lecture programme was conducted to sensitize the teachers about moving towards 'NAAC A++' grade 26.02.2022.
7. A lecture programme on "OBE and CO and PO Mapping" was conducted on 09/04/2022 and a workshop on 31.10.2022.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

K. V. S. Senthil Kumar

PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.



National College

(Autonomous)
College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell Meeting held on 16th of July 2021 online

The pandemic situation forced the IQAC to hold the meeting online in which the Vice Principals, Deans, Heads of the Department and Liaison Officers of the IQAC participated in large numbers. The Principal Dr.R.Sundararaman welcomed everyone and informed them of the importance of extraordinary meeting. After a long and protracted discussion, the following decisions were taken:

1. To conduct Student Induction Programme for the freshers through Zoom platform in batches, as 500 students can be accommodated in each batch.
2. To conduct Faculty Development Programme through online for three days with the theme "Sustaining Quality in Higher Education" focusing on NAAC Reaccreditation.
3. To conduct Academic and Administrative Audit when the pandemic situation eases before the end of the odd semester (2021-2022).
4. To bring out the college news bulletin for the academic year June 2020 to May 2021 as a single issue.
5. To request the teachers to send a soft copy of their research publications to our Librarian through email.
6. To request the librarian Dr. T.Sureshkumar to collect all the research publications and keep a soft copy of them stored. Also to request the librarian to store the CD copy of all the PhD research thesis submitted by candidates for reference alone.

The meeting ended with Dr.D.E.Benet ,the newly appointed IQAC Coordinator, thanking everyone.

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Action Taken Report

04/12/2021

The members gathered during the IQAC meeting held online on 16/08/2021 discussed various measures to be adopted to ensure the quality of the institution in the coming months. The following actions were taken based on their recommendations:

1. A Faculty Development Programme with the Theme "Sustaining Quality in Higher Education" was conducted on 29/07/2021, 31/07/2021 and on 27/08/2021.
2. Student Induction Programme was conducted for the freshers online from 06.09.2021 to 13.09.2021.
3. Academic and Administrative Audit was conducted on 09.10.2021 for the years (2019 – 2021). 16 Departments and the Library were audited by subject experts.
4. College News Bulletin was brought out for the academic year June 2020 – June 2021 as a single issue
5. The research publications of the past year and the current year were collected by the Librarian as soft copies. As has been our practice, they have been printed and neatly bound.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

[Signature]
PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

IQAC Meeting held on 13/05/2023

Minutes of the Meeting

The Principal Dr. K. Kumar welcomed the members present. Dr. D.E.Benet, Coordinator of IQAC and Vice Principal read out the minutes of the previous meeting held on the 4th of December 2021. He informed the members present about the guidelines received from Tamil Nadu State Council for Higher Education (TANSCHHE) regarding the adoption of new syllabus with 25% variation. The members expressed different opinions about the common syllabus prescribed for all the arts and science colleges of Tamilnadu. The members further stated the practical difficulties in shifting the core papers from one semester to another and also altering the practical hours of the elective papers. So, it was unanimously decided to bring about changes in the language papers initially and communicate it to the College Academic Council for ratification. It was also decided to conduct a Faculty Development Programme for teachers in the first week of June 2023 focusing on the imminent IV Cycle of quality assessment by NAAC. Dr. L.M. Swarnalatha, societal representative and Associate Professor of English, Vellalar College for Women, Erode, shared her experience as Coordinator of IQAC during the NAAC assessment process in her college. She offered many useful tips criterion wise.

The following subjects were taken up for discussion:

1. All the departments have to get ready for a mock visit prior to submission of SSR.
2. All the departments have to get ready for the Triennial General Inspection by Bharathidasan University.
3. Departments have to get ready information pertaining to student progression to higher studies and jobs.
4. Departments have to popularize MOOCs to students. NPTEL college ID-5672.
5. More number of teachers to be encouraged to post online lectures and make use of the facility created in the Gallery Hall.
6. All those faculty members who have not submitted the scanned copies of certificates and documents, including the newly appointed ones, have to submit them by the last week of June 2023.
7. Creating a photo gallery on the college website, displaying the facilities and amenities available on campus.



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

8. Encouraging teachers who have been awarded seed money to publish their findings in peer reviewed national and international journals.
9. Requesting the College Management to create a separate museum with various artefacts, specimens of rocks, fossils etc.
10. Requesting the College Management to create an incubation-centre for start-ups.

The coordinator thanked them for the purposeful discussion.

Report on various activities:

The Board of Studies meeting of various departments was held during the second week of July 2022. The IQAC facilitated the arrangements. Vidwan ID had been successfully created for all the teachers. Online quiz was introduced for all the courses for internal assessment. A lecture capturing facility was created in the Gallery Hall with a powerful camera, microphone and recording system. A green survey was conducted by the IQAC with the help of the Department of Botany and the Department of Zoology and the number of species of plants, birds and butterflies found on campus during various seasons was finalized.

Meetings / Programmes:

1. FDP Lectures: Theme "Sustaining Quality in Higher Education"
 - a) 26.02.2022 – Dr. Mary Magdalene Abraham – Associate Professor of English and Deputy Coordinator of IQAC, Fatima College (Autonomous), Madurai. Topic: "NAAC Accreditation: Moving towards A++"
 - b) 09.04.2022 – Dr.B.Vanitha – Professor and Head (Retd), Department of Economics, Bharathiar University, Coimbatore. Topic: "OBE and CO and PO Mapping"
 - c) 10/08/2022 – 16/08/2022 – Student Induction Programme
 - d) 31.10.2022 – Dr. G.Yogeswaran, Assistant Professor of Commerce, Ayya Nadar Janaki Ammal College (Autonomous), Sivakasi. Workshop on "CO and PO Mapping"

Data Collection:

1. Research Publications 2021-2022
2. Research Publications 2022-2023
3. College News Bulletin

The meeting closed with the members promising to work hard to improve the standards and make it one of the top 100 institutions in the country. They promised to extend their full cooperation for the submission of SSR in the month of August 2023 for quality assessment.

PRINCIPAL

National College (Autonomous)
Tiruchirappalli-620 001.

D. E. Benet

Dr. D.E. Benet
Coordinator

Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

Page 2 of 4



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell – Meeting – 13/05/2023

S. No.	Name	Signature
1.	Dr. K.Kumar Principal, Chairperson	
2.	Dr. D.E. Benet Coordinator and Vice Principal	 13/5/23
3.	Dr. V.Gokula Deputy Coordinator	 13/5/2023
4.	Thiru. K. Raghunathan Secretary - Management	
5.	Dr. R. Elavarasu Head of the Department of English and Vice Principal (Aided Stream), CDC Convenor	 13.5.23
6.	Dr. D. Prasanna Balaji Director, Physical Education and Vice Principal (Unaided Stream- Shift I & Shift II)	 13/5/23
7.	Dr.T.Sridhar Controller of Examinations	
8.	Dr. T.V.Sundar Dean of Science	
9.	Dr. S.Thirumaran Dean of Arts	
10.	Dr.B.Sekar Dean of Commerce	
11.	Dr. M.S. Mohamed Jaabir Coordinator, DBT PG Teaching Scheme	
12.	Dr.D.Saravanan Assistant Professor of Chemistry	 13/5/23
13.	Dr.S.Senthil Kumar Assistant Professor of Botany	
14.	Mr.M. Mohamed Suhail Assistant Professor of Computer Science, IQAC	
15.	Mrs. K. Vijayalakshmi Office Superintendent i/c	



National College

(Autonomous)

College with Potential for Excellence

Nationally Re-accredited at 'A+' Grade by NAAC

A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Internal Quality Assurance Cell – Meeting – 13/05/2023

16.	Dr. V.Sridevi Societal Representative	Absent
17.	Dr. L.M. Swarnalatha Societal Representative	L.M. Swarnalatha
18.	Shri. D.Veeraskathi Proprietor-Applemillet	Absent
19.	Shri.S.Balasubramanian City Union Bank	Absent
20.	Mr. P. Gurusurthy II M..Com Student Representative	Gurusurthy
21.	Ms.R.Varsha, II BSc. Biotech Student Representative	R.Varsha
22.	Dr.T. Suresh Kumar Librarian - Special Invitee	Suresh Kumar

D.E. Benet

Dr. D.E. Benet

Coordinator

Internal Quality Assurance Cell

National College (Autonomous)

Tiruchirappalli-620 001



National College

(Autonomous)

College with Potential for Excellence
Nationally Re-accredited at 'A+' Grade by NAAC
A Unit of Dr.V. Krishnamurthy Educational Foundation



Tiruchy - Dindigul Road, Karumandapam, Tiruchirappalli - 620 001

Action Taken Report

31.10. 2023

The members gathered during the IQAC meeting held on 13/05/2023 had a discussion on various subjects including the forthcoming NAAC Reaccreditation exercise. The following actions were taken based on their recommendations:

1. Changes in the language papers (Paper I and Paper II) were carried out based on the recommendations given by Tamilnadu State Council for Higher Education (TANSCHÉ).
2. A Faculty Development Programme was conducted from the 5th of June 2023 to the 12th of June 2023 for seven days for the teaching staff of National College. Dr. K. Alex, Controller of Examinations, St. Joseph's College, Tiruchirappalli, Dr. N.Rajendran, Former Vice Chancellor, Alagappa University, Dr.R.Rajendran, Former Principal PSG College of Arts and Science, Coimbatore, Dr. Jothi Dayanandan, Associate Professor, YMCA College of Physical Education, Chennai, Dr.J.Karthikeyan, Professor of English and Dean, Career Development, Sri Venkateswara College of Engineering and Technology, Chittoor, AP, Dr.Joseph Dorairaj, Professor of English, Gandhigram Rural Institute (Deemed to be University), Dr.Senthil Kumar, Superintendent of Police, Railways, were the resource persons.
3. Scanned copies of all the necessary certificates demanded by NAAC were collected by the IQAC in the middle of August 2023.
4. Green, Energy and Environment Audit was conducted by Alcheme Green Energy Company on 11/09/2023.
5. A mock visit was conducted on the 13th and the 14th of October 2023. A team comprising Dr. R. Rajendran (former Principal PSG College of Arts and Science, Coimbatore, Dr.K.Sumathy, Associate Professor of Mathematics and Deputy Coordinator of IQAC, PSGR Krishnammal College for Women, Coimbatore and Dr. Rajeswari, Former Principal, GVG Visalakshi College for Women, Udumalpet, visited the college. They looked into the Draft Copy of SSR and the various templates and offered their suggestions. They visited the Departments, examined the documents and files and offered their suggestions.
6. The General Triennial Inspection was conducted by the Inspection Team from the Bharathidasan University on 18.10.2023. The team members appreciated the measures taken by IQAC.
7. Nearly 400 photographs were taken to create a photo gallery showcasing the infrastructure facilities and the general amenities.

D. E. Benet

Dr. D.E. Benet
Coordinator
Internal Quality Assurance Cell
National College (Autonomous)
Tiruchirappalli-620 001

K. V. M. S.
PRINCIPAL
National College (Autonomous)
Tiruchirappalli-620 001.